



BELLE PLAINE PARK BOARD  
NOTICE OF REGULAR MEETING AND AGENDA  
CITY HALL, 218 NORTH MERIDIAN STREET  
PLEASE USE THE NORTH ENTRANCE

**MONDAY, JULY 15, 2019**  
**5:00 P.M.**

**1. CALL TO ORDER.**

1.1. Roll Call.

**2. APPROVAL OF AGENDA.**

**3. APPROVAL OF MINUTES.**

3.1. Regular Session Minutes of June 17, 2019.

**4. TREASURERS REPORT.**

4.1. Park Fund 205 Budget Update.

**5. BUSINESS.**

5.1. Bench Policy Review.

**6. ADMINISTRATIVE REPORTS.**

6.1. Project Status Report.

6.2. Commissioner Comments.

6.3. Upcoming Meetings.

1. Next Regular Meeting, 5:00 PM, Monday, August 19, 2019.

**7. Adjourn.**

There may be a quorum of the Belle Plaine City Council present at the meeting.

**BELLE PLAINE PARK BOARD  
REGULAR MEETING  
JUNE 17, 2019**

**1. CALL TO ORDER. 1.1. Roll Call.**

The Belle Plaine Park Board met in Regular Session on Monday, June 17, 2019 at City Hall, 218 North Meridian Street, Belle Plaine, MN. Chair Ryan Herrmann called the meeting to order at 5:00 PM with Commissioners Lucas Simonson and Patricia Krings present. Commissioners Liann Hanson and Chris Kehr were not present.

Also present were Council Liaisons Stier, Coop and City Administrator Meyer.

**2. APPROVAL OF AGENDA.**

MOTION by Commissioner Coop, second by Commissioner Krings, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of April 15, 2019.**

MOTION by Commissioner Coop, second by Commissioner Krings, to approve the Regular Session Minutes of April 15, 2019. ALL VOTED AYE. MOTION CARRIED.

**4. TREASURERS REPORT. 4.1. Park Fund 205 Budget Update.**

MOTION by Commissioner Coop, second by Commissioner Krings, to accept the treasurers Report. ALL VOTED AYE. MOTION CARRIED.

**5. BUSINESS. NONE.**

**6. ADMINISTRATIVE REPORTS.**

**6.1. Project Status Report.**

City Administrator Meyer provided an overview of the Project Status Report noting Public Works bid out the cement work for pickle ball; Sledding Hill is a 2020 project for review and bid; Hickory Park has layout changes and was approved by the council and is out for bids with a potential completion date of Fall 2019. Meyer also noted Jane properties fees were added to the park fund 205.

City Administrator Meyer handed out the memorial bench program pamphlet and requested review of the program. Meyer highlighted the past five requests and issues that have been raised. Meyer noted a request to place a memorial bench in the downtown plaza, which currently is against policy. Mayor Meyer has requested a review of the policy. Administrator Meyer raised questions about long-term maintenance, and issues with vandalism, Meyer noted to keep the program language must be tightened up. Commissioner Stier inquired if the name on the bench has to be a person noting potential for inappropriate or inflammatory verbiage on a bench. Meyer requests review and direction at the July meeting.

**6.2. Commissioner Comments.**

Commissioner Krings inquired if the any more flags are being added to Vets Park. City Administrator Meyer explained no, pavers are the new plan and will be reviewed in the future. Krings inquired if the City would consider a cut in for parking in front of the park. Commissioner Herrmann inquired if the Hockey will be complete this Winter. Meyer confirmed the intent is to have the rink finished for winter use. Herrmann inquired if the sledding hill will be completed in-house. Meyer noted storm water issues and explaining

some bidding will be done. Commissioner Stier inquired on if bidding for concrete was part of the pickle ball budget. Meyer explained due to the large space public works would not be able to do the finishing portion of the concrete work. Herrmann requested an update on the trail grant application. Meyer explained the City did not receive the grant. Herrmann suggested a revamp of the roundup program. Herrmann inquired on prior suggestion of connections with Kerfoot. Meyer explained she has reached out to the Brewery to put in connection with Kerfoot. Herrmann requested a park with a fishing hole to be added to the long term goal for the area. Herrmann requested an update on the Robert Creek trail project. Meyer will bring it forward and request a quote.

### **6.3. Upcoming Meetings.**

#### **1. Next Regular Meeting, 5:00 PM, Monday, July 22, 2019.**

Commissioners were reminded of upcoming meetings as listed.

### **7. Adjourn.**

MOTION by Commissioner Krings, second by Commissioner Coop to adjourn at 5:55 PM. ALL VOTE AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich  
Recording Secretary

## 205 Park Fund Summary Updated through 6-30-2019

Account Balance \$182,067.50

### Paid Expenses Since Last Update

### Revenues Since Last Update

Round Up Program 6/19 (YTD \$49.79)	\$6.95
Check & Savings Interest 6/30	\$78.69
2019 1st Half Tax Levy	\$11,250.00

### Committed Expenses

Century Park - Pickle Ball Court	\$35,000.00
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### Reserves

Trail Development	\$21,000.00
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### Future Tax Revenue

2019 Taxes (payable in December )	\$11,250.00
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### Summary

Account Balance	\$182,067.50
(-)Committed Expenses	\$35,000.00
(-)Reserves	\$21,000.00
<b>Actual Account Balance Unaccounted For</b>	<b>\$126,067.50</b>



DATE: July 15, 2019  
TO: Park Board Commissioners  
FROM: Dawn Meyer, City Administrator  
RE: Bench Policy Review

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Review, discussion and direction on the current bench policy.



**PROJECT STATUS REPORT  
PARK BOARD**

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**Pickle Ball**

- On Public Works agenda for completion Summer of 2019.
- Bids have

**Sledding Hill**

- Buffalo Street Ravine, storm water issues and future sledding hill.
- Project being reviewed with the 2020 Street Improvement Project for completion Summer of 2020.

**Hickory Park**

- Hockey Rink – changes in placement of regulation hockey rink due to grading issues.
- Hockey Rink and Warming House will be reviewed in June/July for proposed completion Fall of 2019.
- Dog Park – Due to redesign of Hickory Park the dog park will move to North/West side of the park.
- Council approved the design and advertised for bids. Bid opening is July 30.

**Jane Properties**

- The Developers agreement has been signed and \$45,000.00 of Park Dedication Fees was paid.
- The development will put trails and sidewalk in per the developer's agreement.

**Robert Creek Preserve**

- Working with Public Works on plan and layout.