



BELLE PLAINE PARKS COMMISSION
NOTICE OF REGULAR MEETING AND AGENDA
CITY HALL, 218 NORTH MERIDIAN STREET
PLEASE USE THE NORTH ENTRANCE

MONDAY, MARCH 16, 2020
5:00 P.M.

1. CALL TO ORDER.

1.1. Roll Call.

2. APPROVAL OF AGENDA.

3. APPROVAL OF MINUTES.

3.1. Regular Session Minutes of January 21, 2020.

4. TREASURERS REPORT.

4.1. Park Fund 205 Budget Update.

5. BUSINESS. NONE.

6. ADMINISTRATIVE REPORTS.

6.1. Project Status Report.

6.2. Commissioner Comments.

6.3. Upcoming Meetings.

1. Next Regular Meeting (Tentative), 5:00 PM, Monday, April 20, 2020.

7. Adjourn.

There may be a quorum of the Belle Plaine City Council present at the meeting.

**BELLE PLAINE PARKS COMMISSION
REGULAR MEETING
JANUARY 21, 2020**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Parks Commission met in Regular Session on Tuesday, January 21, 2020 at City Hall, 218 North Meridian Street, Belle Plaine, MN. Chair Ryan Herrmann called the meeting to order at 5:00 PM with Commissioner Schlauderaff present. Commissioners Chris Kehr and Lucas Simonson were absent.

Also present were Council Liaisons Patricia Krings and Cary Coop and City Administrator Meyer.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Coop, second by Commissioner Krings, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of September 16, 2019.

MOTION by Commissioner Krings, second by Commissioner Coop, to approve the Regular Session Minutes of September 16, 2019. ALL VOTED AYE. MOTION CARRIED.

4. TREASURERS REPORT.4.1. Park Fund 205 Budget Update.

MOTION by Commissioner Krings, second by Commissioner Coop, to accept the Treasurers Report. ALL VOTED AYE. MOTION CARRIED.

Commissioner Herrmann inquired on the additional \$49,000.00 spent on Pickleball. City Administrator Meyer explained the City Council authorized the additional spending from Park Commission funds. Herrmann inquired on the Hockey Board purchase. Meyer confirmed purchased with City Council authorizing funds from Park Commission funds.

5. BUSINESS.

5.1. Parks Commission Code Update.

City Administrator Meyer explained the City updated Code for boards and commissions. Meyer explained the Park Board was updated to Parks Commission which embodies the way the board was always run. Meyer noted Commissions duties include guidance and planning with no budget or authority where as boards have budgets and the ability to levy for money. Meyer also explained the meeting requirements have changed from monthly meetings to as needed meetings.

Commissioner Herrmann inquired if any different roles were made with a commission. City Administrator Meyer explained not additional roles were enabled. Meyer noted all boards and commissions were updated to align with their functions. Herrmann inquired if two councilmembers are required for the commission or if that could be adjusted. Meyer explained if the commission wants a change to the members, it could be requested. Herrmann suggested a five person Commission would be preferred noting it does not make sense to have council be voting if the board is only a recommending board to City Council. Council Liaison Coop suggested having two Councilmembers is good to have and allows better chances of approval at the Council level. Commissioner Herrmann agreed the Council input is valuable however was looking at the structure of the board. Commissioner Herrmann suggested tabling discussion until more commissioners are available for comment.

MOTION by Commissioner Krings, second by Commissioner Herrmann, to table discussion until a future meeting. ROLL CALL vote. Commissioners Krings, Herrmann and Schlauderaff voted AYE. Commissioner Coop voted NAY. MOTION CARRIED.

6. ADMINISTRATIVE REPORTS.

6.1. Project Status Report.

City Administrator Meyer reviewed the project status report with the Commission.

Commissioner Herrmann inquired if the fence and netting have been purchased. City Administrator Meyer explained they still need to be purchased.

6.2. Commissioner Comments.

Commissioner Herrmann inquired on the City's stance on maintaining of City property. City Administrator Meyer explained if the property is the area around a storm pond is City maintained due to storm pond maintenance specifications. Commissioner Schlauderaff explained he was out at Robert Creek and described the area as very treacherous. Schlauderaff stated the area has an issue with buck thorn. Schlauderaff also stated issues with Heritage Park and the mulch that could lead to bark issues. Meyer explained Commissioner Schlauderaff did bring his concerns to her and explained the City has no program or funding for removal of obnoxious weeds. Meyer also noted Robert Creek Preserve was deemed natural area. Meyer explained Schlauderaff's concerns were forwarded on to the Public Works Department.

6.3. Upcoming Meetings.

1. Next Regular Meeting, 5:00 PM, Tuesday, February 18, 2020.

Commissioners were reminded of upcoming meetings as listed.

7. Adjourn.

MOTION by Commissioner Krings, second by Commissioner Coop, to adjourn at 5:33 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary

205 Park Fund Summary Updated through 1-31-2020

Account Balance **\$81,076.25**

Paid Expenses Since Last Update

1/16/2020 Hickory Park - Hockey Rink \$6,460.85

Revenues Since Last Update

Round Up Program 1/20 \$5.46

Check & Savings Interest 1/20 \$49.45

Committed Expenses

Reserves

Trail Development \$21,000.00

Future Tax Revenue

Summary

Account Balance \$81,076.25

(-)Committed Expenses \$0.00

(-)Reserves \$21,000.00

Actual Account Balance Unaccounted For \$60,076.25



PROJECT STATUS REPORT PARK BOARD

Pickle Ball

- Fencing and netting will be completed in the Spring.

Sledding Hill

- The 2020 Street Improvement Project is in the final plans and specifications stage.
- Buffalo Street Ravine will no longer be the site for the sledding hill.
- Projected completion date of Summer 2020.

Jane Properties

- Staff are working with the developer to move the project forward for completion in Summer of 2020.
- The Developers agreement has been signed and \$45,000.00 of Park Dedication Fees was paid.
- The development will put trails and sidewalk in per the developer's agreement.

Robert Creek Preserve

- Staff are waiting for an update from Sub-Committee.
- Subcommittee formed to create concept plan.
- Public Works requests a Master Concept Plan be submitted.

Bench Program

- Staff working on recommendation language for Bench Program.

Fountain Park Redevelopment

- City Council has approved the submission of a redevelopment application to the DNR for Fountain Park. Final submission is the end of March and funds would be awarded in the summer of 2020.