

**BELLE PLAINE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
OCTOBER 12, 2020**

PLEDGE OF ALLEGIANCE.

Chair Krant led those present in the Pledge of Allegiance.

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Economic Development Authority met in Regular Session at 5:03 PM on Monday, October 12 2020 at City Hall, 218 North Meridian Street, Belle Plaine, MN. President Krant called the meeting to order with Commissioners Coop, Coleman, Pankonin and Fahey present. Commissioner Doyle arrived at 5:01 PM. Commissioners Meyer was not present.

Also present was Community Development Director Smith Strack.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Coop, second by Commissioner Coleman, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of September 14, 2020.

MOTION by Commissioner Coop, second by Commissioner Pankonin, to approve the Regular Session Minutes of September 14, 2020. ALL VOTED AYE. MOTION CARRIED.

4. TREASURERS REPORT. 4.1. Approval of Bills.

MOTION by Commissioner Coleman, second by Commissioner Pankonin, to approve the treasurer's report. ALL VOTED AYE. MOTION CARRIED.

5. BUSINESS.

5.1. Resolution 20-06: Approving \$1,500 Façade Loan Scott Danielson 725 Main Street East

Community Development Director Smith Strack explained Scott Danielson owner of US Bench has applied for a ROSE loan to assist with residing and re-windowing at 725 Main Street East. Smith Strack explained the project estimate comes in at \$24,000.00 with a requested and recommended loan amount of \$1,500.00. Smith Strack noted the building was built in different phases the request will match the existing building. The Applicant was present in the audience.

Commissioner Coleman inquired if the update will happen this season. Community Development Director Smith Strack confirmed the update will happen in late October.

MOTION by Commissioner Pankonin, second by Commissioner Fahey, to approve Resolution 20-06: Approving \$1,500 Façade Loan Scott Danielson 725 Main Street East. ALL VOTED AYE. MOTION CARRIED.

5.2. Resolution 20-07: Approving \$1,500 Façade Loan Borough Bowl 235 Ash Street South

Community Development Director Smith Strack explained Judy Otto, owner of Borough Bowl has applied for a ROSE Loan to assist with re-covering of awnings at 235 Ash Street South. Smith Strack explained the eight awning recovering's will face the south side/169 view shed with a request of \$1,500.00. Smith Strack noted staff recommended the project. The Applicant was present in the audience.

MOTION by Councilmember Coleman, second by Councilmember Fahey, to approve Resolution 20-07: Approving \$1,500 Façade Loan Borough Bowl 235 Ash Street South. ALL VOTED AYE. MOTION CARRIED.

5.3. Resolution 20-08: Approving \$1,000 Façade Loan Lisa Fahey Agency 204 Meridian St North.

Community Development Director Smith Strack explained Lisa Fahey owner of Fahey Limited Partnership and the Lisa Fahey Agency has applied for a ROSE loan to assist with re-covering of an existing awning and repainting of trim at 204 Meridian Street North. Smith Strack explained the same color pattern will be used and noted staff recommend the project and rounding up the requested amount of \$983.35 to \$1,000.00. Smith Strack noted the remaining funds if approved in the ROSE Loan fund would be \$2,825.00.

Commissioner Coleman inquired if Fahey put up the awning with ROSE Loan funds previously. Owner Fahey confirmed and noted mold issues are common on aged awnings.

MOTION by Commissioner Pankonin, second by Commissioner Coop, to approve Resolution 20-08: Approving \$1,000 Façade Loan Lisa Fahey Agency 204 Meridian St North. ALL VOTED AYE. MOTION CARRIED. Commissioner Fahey abstained from voting.

5.4. Resolution 20-09: Approving \$325 Web Presence Loan Salon 129

Community Development Director Smith Strack explained Michele McLellan, owner of Salon 129 has applied for a Web Presence loan to assist with a wholesale update of the business website through the Web Presence Program created by the EDA and City Council.

Commissioner Pankonin inquired how many businesses took advantage of the free web presence review. Community Development Director Smith Strack explained three businesses took part in the review and only one is moving forward with the funding. Commissioner Coleman inquired if we could round up funding for this program. Smith Strack explained rounding up is a possibility and noted potentially one more request coming forward. Commissioner Pankonin inquired if façade loans need to have work completed before the end of the year. Smith Strack explained work is to be completed within 180 days of approval.

MOTION by Commissioner Fahey, second by Commissioner Coop, to approve Resolution 20-09: Approving \$325 Web Presence Loan Salon 129. Commissioner Coleman requested the Resolution be rounded up to \$400.00 referencing the alternate training. ALL VOTED AYE. MOTION CARRIED.

Commissioner Coop requested follow up after implementation for product received and noted if a positive experience the program could help other businesses as well. Community Development Director Smith Strack confirmed she will follow up with McLellan.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

Commissioner Coop explained the diversity of Belle Plaine has changed and noted the importance of finding ways to be welcoming and inclusive to bring in minority owned businesses. Coop noted the City and EDA can move forward together to welcome all to the town.

Commissioner Pankonin inquired if McDonald's is getting work done on the building. Community Development Director Smith Strack explained that she and her department will support community engagement for inclusion. Smith Strack noted a conversation with the owner of the former McDonald's building and explained de-branding was in process.

6.2. Director's Update.

Community Development Director Smith Strack reviewed the Directors report and noted 19 residential and 17 business grants have been dispersed. Smith Strack explained the City Council will review the CARES Act funds with staff recommending and additional \$50,000.00 for business relief.

Commissioner Krant inquired on developers funds. Community Development Director Smith Strack explained \$20,000.00 put aside for new home buyers developed in 2020. Smith Strack explained \$2,000.00 would go to a new home buyer and noted although no new lots came in during 2020 the program has generated interest.

6.3. Upcoming Meetings.

1. Regular Session, 5:00 pm, **Monday, November 9, 2020.**

Commissioners were reminded of the next scheduled meeting.

7. ADJOURNMENT OF REGULAR SESSION.

MOTION by Commissioner Pankonin, second by Commissioner Coop, to adjourn the meeting at 5:28 PM.
ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary