

**BELLE PLAINE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
JULY 13, 2020**

PLEDGE OF ALLEGIANCE.

Chair Krant led those present in the Pledge of Allegiance.

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Economic Development Authority met in Regular Session at 5:03 PM on Monday, July 13, 2020 at City Hall, 218 North Meridian Street, Belle Plaine, MN. President Krant called the meeting to order with Commissioners Coop, Meyer, Coleman, Pankonin, Fahey and Doyle present.

Also present was Community Development Director Smith Strack.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Coleman, second by Commissioner Pankonin, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of June 8, 2020.

MOTION by Commissioner Pankonin, second by Commissioner Coop, to approve the Regular Session Minutes of June 8, 2020. ALL VOTED AYE. MOTION CARRIED.

4. TREASURERS REPORT.

4.1. Approval of Bills.

MOTION by Commissioner Coleman, second by Commissioner Coop, to approve the Treasurers Report. ALL VOTED AYE. MOTION CARRIED.

5. BUSINESS.

5.1. Resolution 20-05: Resolution Recommending the City Council Elect To Participate In The Local Housing Incentives Account Program Under the Metropolitan Livable Communities Act Calendar Years 2021-2030.

Community Development Director Smith Strack explained the City of Belle Plaine has been enrolled in the Local Housing Incentives Account Program since 1995. Smith Strack explained the City has never received funding however in order to participate you must be enrolled. Smith Strack noted enrollment requires Council action. Smith Strack explained as part of the re-enrollment the City must approve numerical goals for number of affordable and life-cycle housing units the City is striving to add over the next decade. Smith Strack noted the goals are not mandatory but are aspirational and assigned by the Metropolitan Council. Smith Strack explained the goals can be increased but not decreased and noted if the City elects to participate a Housing Action Plan must be submitted by June of 2021. Smith Strack explained one program funded under the Local Housing Incentives Account allows member City's to submit for grants to assist with pre-development activities from producing market demand analysis to hosting design charrettes to creating site plans.

Commissioner Coleman inquired how the City did in the previous enrollment. Community Development Director Smith Strack explained the predevelopment grant application is something new this cycle.

MOTION by Commissioner Meyer, second by Commissioner Fahey to approve Resolution 20-05: Resolution Recommending the City Council Elect To Participate In The Local Housing Incentives Account

Program Under the Metropolitan Livable Communities Act Calendar Years 2021-2030. ALL VOTED AYE. MOTION CARRIED.

Commissioner Coleman inquired why the City has not applied for this grant in the past. Community Development Director Smith Strack explained no application has occurred in the past five years and is unaware of any previous applications under other staff. Smith Strack noted an application will be part of a future agenda topic for the EDA to discuss.

5.2. EDA/HRA 2021 Projects/Budget.

Community Development Director Smith Strack explained each year the commission reviews the 2021 budget projections. Smith Strack noted staff are requesting input on 2021 programs to be included in the annual budget. Smith Strack explained the EDA levy projection for 2021 is approximately \$114,000.00 up about \$5,700.00 from 2020. Smith Strack reviewed potential funding for residential rehabilitation, home buyer assistance and façade improvement. Smith Strack noted the current fund balances are listed in the packet.

MOTION by Commissioner Coleman, second by Commissioner Meyer, to approve the EDA/HRA 2021 Projections/Budget. ALL VOTED AYE. MOTION CARRIED.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

Mayor Meyer requested an update on projects occurring around town. Community Development Director Smith Strack explained she still is receiving questions on Dollar General and Casey's. Smith Strack explained she does not have knowledge on if a deal will be move forward with the property owner but both have approved site plans. Smith Strack noted Schrom's apartment building is in progress and Gary Crosby has brought a townhome development forward for review and approval.

6.2. Director's Update.

Community Development Director Smith Strack highlighted her update.

6.3. Upcoming Meetings.

1. Regular Session, 5:00 pm, **Monday, August 10, 2020.**

Commissioners were reminded of the next scheduled meeting.

7. ADJOURNMENT OF REGULAR SESSION.

MOTION by Commissioner Meyer, second by Commissioner Fahey, to adjourn the meeting at 5:23 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary