

**BELLE PLAINE ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
JUNE 8, 2020**

**PLEDGE OF ALLEGIANCE.**

Chair Krant led those present in the Pledge of Allegiance.

**1. CALL TO ORDER. 1.1. Roll Call.**

The Belle Plaine Economic Development Authority met in Regular Session at 5:03 PM on Monday, June 8, 2020 at City Hall, 218 North Meridian Street, Belle Plaine, MN. President Krant called the meeting to order with Commissioners Coop, Meyer, Coleman, Pankonin and Fahey present. Commissioner Doyle was not present.

Also present was Community Development Director Smith Strack.

**2. APPROVAL OF AGENDA.**

MOTION by Commissioner Coleman, second by Commissioner Fahey, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**3. APPROVAL OF MINUTES.**

**3.1. Regular Session Minutes of May 11, 2020.**

MOTION by Commissioner Coop, second by Commissioner Meyer, to approve the Regular Session Minutes of May 11, 2020. ALL VOTED AYE. MOTION CARRIED.

**4. TREASURERS REPORT.**

**4.1. Approval of Bills.**

Commissioner Meyer inquired on the Salon 129 awning noting the logo on the awning. Community Development Director Smith Strack explained the logo on the awning was approved as it was an identical match to what the building had.

MOTION by Commissioner Meyer, second by Commissioner Pankonin, to approve the Treasurers Report. ALL VOTED AYE. MOTION CARRIED.

**5. BUSINESS.**

**5.1. Resolution 20-04: Approving \$1,000 Façade Loan Pankonin Enterprises**

Community Development Director Smith Strack explained Pankonin Enterprises has applied for a ROSE loan to assist with repainting the exterior façade at 104/106 Main Street East. Smith Strack explained the repainting will maintain the current paint color. Smith Strack noted ROSE loan policy standards allow for the 20% match for repainting of buildings and explained adequate funding is available.

MOTION by Commissioner Fahey, second by Commissioner Meyer, to approve Resolution 20-04 Approving \$1,000 Façade Loan for Pankonin Enterprises. ALL VOTED AYE. MOTION CARRIED. Commissioner Pankonin abstained from the vote.

**5.2. EDA Updates**

Community Development Director Smith Strack explained the COVID Business Programs are being utilized. Smith Strack explained the Mortgage review team of Councilmember LeMieux, EDA Commissioner Fahey, Finance Director Jirik and City Administrator Meyer met and reviewed applications

for Salon 129, Rustic Thyme, Dawn's Salon and Anytime Fitness. Smith Strack explained staff are working on a business database update and reaching out to businesses. Smith Strack explained the lot creation program funding will be reviewed at the July meeting. Smith Strack noted the City was awarded the Small Cities grant and noted funds should be available by late fall.

## **6. ADMINISTRATIVE REPORTS.**

### **6.1. Commissioner Comments.**

Commissioner Meyer explained he and City Administrator Meyer spoke with Angie Craig and noted her interest in how COVID is affecting the City. Commissioner Krant noted it was nice to see the downtown patios and food trucks at the plaza. Meyer commended his feedback from business owners being thankful for the City's assistance to get businesses up and running. Commissioner Coop noted businesses have been creative with shade for patrons and noted his hope that the patios seating continues. Commissioner Pankonin noted the patio seating is a good test run and hopes businesses will venture into the permits in the upcoming years.

### **6.2. Director's Update.**

Community Development Director Smith Strack highlighted the Directors update.

### **6.3. Upcoming Meetings.**

#### **1. Regular Session, 5:00 pm, Monday, July 13, 2020.**

Commissioners were reminded of the next scheduled meeting.

## **7. ADJOURNMENT OF REGULAR SESSION.**

MOTION by Commissioner Paknonin, second by Commissioner Coop, to adjourn the meeting at 5:22 PM.  
ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich  
Recording Secretary