

**BELLE PLAINE DESIGN COMMITTEE
REGULAR MEETING
JUNE 3, 2019**

PLEDGE OF ALLEGIANCE.

President Krant led those present in the Pledge of Allegiance.

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Design Committee conducted a Regular Meeting on Monday, June 3, 2019 at City Hall, 218 North Meridian Street, Belle Plaine, Minnesota. President Krant called the Meeting to order with Commissioners Patricia Krings, Benjamin Ogata and Kathy Joerg present. Commissioner Linda Lawler arrived at 5:19.

Also present were Council Liaison LeMieux and Community Development Director Smith Strack.

2. APPROVAL OF AGENDA.

Commissioner Krings added 4.3. Façade at 149 Meridian Street North and 4.4. Sign near 169 (former Chamber) to the agenda.

MOTION by Commissioner Krings, second by Commissioner Ogata, to approve the agenda with the additions of 4.3. Facade at 149 and 4.4. Sign near 169.

3. APPROVAL OF MINUTES.

3.1. Regular Session Minutes of March 4, 2019.

MOTION by Commissioner Joerg, second by Krings, to approve the Regular Session Minutes of March 4, 2019. ALL VOTED AYE. MOTION CARRIED.

3.2. Special Session Minutes of April 30, 2019.

Commissioner Krings noted no second was recorded in the approvals of the agenda and should be updated.

MOTION by Commissioner Krings, second by Krant, to approve the Special Session Minutes of April 30, 2019 with Modifications. ALL VOTED AYE. MOTION CARRIED.

4. BUSINESS.

4.1 Sign Review: Dynamic Dou Cleaning: 215 Meridian Street North

Community Development Director Smith Strack explained Dynamic Duo Cleaning had submitted a request for consideration on a sign at 215 Meridian Street North. Steve and Diane Rohde have since rescinded their request due to the vinyl sign not allowable. Smith Strack explained at this time no action is required.

Commissioner Krings requested discussion regarding signage for the building citing the property as a multi-tenant property. Krings suggests a request from the Design Committee for the same size signs for any future expansion. Krings noted the smaller Kiecker sign versus the allotted space and the potential for several more signs. Krings inquired if the Committee has the right to dictate size of the signs. Community Development Director Smith Strack commented that in retrospect a scaled mock up should have been required before approval of signage for the building. Commissioner Lawler inquired how many tenants the building holds. Smith Strack explained the building has space for four tenants with signs. Council Liaison LeMieux suggested removal of the framing to assist with signage scale, noting Kiecker's sign could be mounted on black to center the sign and allow for the allotted space. Commissioner Krings

and Krant concurred small adjustments, which do not make signage difficult for businesses would be beneficial. Commissioner Joerg inquired if the committee can request the removal of the frame. Smith Strack confirmed removal can be suggested. Krings suggested staff reach out to the property owner and notify of new suggestions. Smith Strack explained the EDA ROSE loan was used for signage in the past noting 75% of loans were for signs during that time. Smith Strack suggested a possible review of the loan by the EDA to allow signage in the ROSE loan program. The Committee concurred.

It was the suggested to discuss agenda items 4.3 and 4.4 before item 4.2.

4.3. Signage at 149 Meridian Street North.

Commissioner Krings requested discussion of the former safety business signage on the building and inquired if any steps can be made by the City. Community Development Director Smith Strack explained she can place a call to the building owner requesting cleanup of the half removed lettering. Krings inquired if the building was empty. Smith Strack explained part of the building is being leased out to a pet groomer. Smith Strack also explained the complaint based code enforcement policy. Smith Strack touched on a potential for a vacant property registry for foreclosures and empty buildings, which requires people to register to ensure disconnected utilities, and the property is secured and maintained.

4.4. Sign near 169.

Commissioner Krings inquired on the empty sign near 169 once operated by the Chamber of Commerce. Community Development Director Smith Strack will request an update from the City Administrator and the Public Works Committee.

4.2. Downtown Walk Through.

Community Development Director Smith Strack explained after discussion with several members it was suggested by a member to tour the downtown. Smith Strack suggested a review of past-approved items would be helpful for the committee and requested each member bring three items they think are great and three items they do not care for to share with the committee regarding the downtown buildings.

4.3.5. ADMINISTRATIVE REPORTS.

5.1. Commissioner Comments.

Commissioner Krant suggested City projects have happened without the Design Committees approval. Krant noted the Aquatic Center and the color scheme requested of other buildings not being followed by the City. Krant noted the gray color of the Aquatic Center does not blend well with the surrounding buildings.

5.2. Upcoming Meetings.

1. Next Regular Meeting, Monday, July 1, 2019 at 5:15PM

The Committee was reminded of the next regular meeting as listed.

6. ADJOURNMENT.

MOTION by Commissioner Krings, second by Commissioner Joerg to adjourn the meeting at 5:59 PM.
ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary