

**BELLE PLAINE DESIGN COMMITTEE
REGULAR MEETING
MAY 3, 2021**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Design Committee conducted a Regular Meeting on Monday, May 3, 2021 at City Hall, 218 North Meridian Street, Belle Plaine, MN. Chair Rick Krant called the meeting to order at 5:15 PM. with Commissioners Benjamin Ogata, Hope Lawler, Linda Lawler and Jacky Oldenburg present.

Also present were Councilmember Renee LeMieux and Community Development Director Smith Strack.

2. APPROVAL OF AGENDA.

MOTION by Commissioner L. Lawler, second by Commissioner H. Lawler, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of April 5, 2021.

MOTION by Commissioner LeMieux, second by Commissioner Oldenburg, to approve the Regular Session Minutes of April 5, 2021. ALL VOTED AYE. MOTION CARRIED.

4. BUSINESS.

4.1. Accent Panel Change – First National Bank 201 Main St W.

Community Development Director Smith Strack explained First National Bank is proposing an exterior façade change involving accent panels adjacent to Main Street West. Smith Strack presented a brief slideshow to review the proposed illustrations, color and preservation of the Belle Plaine Character standards. Smith Strack explained Architect Josh Longo was present in the audience for questions.

Commissioner Oldenburg noted she would recuse herself from any discussion or vote as she is an employee of the establishment.

It was the consensus of the committee the proposed improvements fit within the Design guidelines.

MOTION by Commissioner L. Lawler, second by Commissioner Ogata, to approve the proposed façade changes at 201 Main Street West. Commissioners H. Lawler, L. Lawler, Ogata and Krant VOTED AYE. Commissioner Oldenburg ABSTAINED. MOTION CARRIED.

4.2. Façade Changes – Brad’s Barbershop 106 Meridian St S

Community Development Director Smith Strack explained Brad’s Barbershop at 106 Meridian Street South is proposing generous exterior façade improvements as part of Small Cities Grant project investment in storefront rehabilitation. Smith Strack explained changes involve both color palette and material on the front façade. Smith Strack reviewed a brief slideshow to review the proposed illustrations and Design Manual Guidelines. Smith Strack noted the brick on the top of the building is original Belle Plaine brick.

Commissioner L. Lawler inquired on the door jam color. Co-applicant Sue Schultz explained the door and door jam would likely be a dark color. Lawler inquired if the awnings would be set in a standard position. Applicant Brad Schultz explained the awnings would be able to roll up and down.

Community Development Director Smith Strack noted the windows are all original and the small windows above are required to be painted plywood under the Small Cities Grant.

Discussion commenced regarding the color pallet, material and zoning codes.

MOTION by Commissioner Krant, second by Commissioner L. Lawler to approve the proposed façade changes for 106 Meridian Street South. ALL VOTED AYE. MOTION CARRIED.

5. ADMINISTRATIVE REPORTS.

5.1. Commissioner Comments.

Community Development Director Smith Strack explained the City signed a contract with Olson Hobbie for Small Cities applicants. Smith Strack explained the contract will help applicants visualize the end result of proposed improvements.

5.2. Upcoming Meetings.

1. Next Regular Meeting: As Needed.

Commissioners were reminded of the next meeting if required.

Commissioner L. Lawler inquired if applications are coming forward for ROSE Loans and if businesses know it's available. Community Development Director Smith Strack explained applications are coming in with the Small Cities grants and noted City Staff have advertised the existence of the program on many platforms including face to face encounters.

6. ADJOURNMENT.

MOTION by Commissioner Oldenburg, second by Commissioner H. Lawler, to adjourn the meeting at 5:44 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary