

**BELLE PLAINE DESIGN COMMITTEE
REGULAR MEETING
MARCH 2, 2020**

PLEDGE OF ALLEGIANCE.

Chair Krant led those present in the Pledge of Allegiance.

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Design Committee conducted a Regular Meeting on Monday, March 2, 2020 at City Hall, 218 North Meridian Street, Belle Plaine, Minnesota. Chair Krant called the meeting to order at 5:20 PM with Commissioners Linda Lawler and Benjamin Ogata present.

Also present were Councilmember LeMieux and Community Development Director Smith Strack.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Lawler, second by Commissioner Ogata, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES.

3.1. Regular Session Minutes of November 4, 2019.

MOTION by Commissioner Lawler, second by Commissioner Ogata, to approve the Regular Session Minutes of November 4, 2019. ALL VOTED AYE. MOTION CARRIED.

3.2. Regular Session Minutes of February 3, 2020.

MOTION by Commissioner Krant, second by Commissioner Lawler, to approve the Regular Session Minutes of February 3, 2020. ALL VOTED AYE. MOTION CARRIED.

4. BUSINESS.

4.1. Awning Replacement: 129 Meridian Street North – Salon 129

Community Development Director Smith Strack explained property owner Michelle McLellan proposes the re-covering of an existing awning at 129 Meridian Street North. Smith Strack explained a photograph was included in the packet of the existing property and a proposal to re-cover the awning. Smith Strack noted McLellan's plans to use a basic black as the replacement cover. Smith Strack reviewed the ROSE loan policy standards before requesting discussion.

Property owner Michelle McLellan was present and explained the new awning would be similar to what is currently up but in black. Commissioner Krant inquired if advertising is allowed on the awning. Community Development Director Smith Strack explained the EDA prefers detachable signage and noted her conversations with owner to that.

MOTION by Councilmember Krant, second by Councilmember Lawler, to approve the awning replacement at 129 Meridian Street. ALL VOTED AYE. MOTION CARRIED.

4.2. Wall Signs: 201 Main Street West – First National Bank

Community Development Director Smith Strack explained First National Bank proposed changing three existing wall signs at 201 Main Street West as they are under new ownership. Smith Strack explained the sign channels involve changing existing non-lit channel letters with internally lit cabinet signs. Smith

Strack noted the property is zoned b-3 Central Business District where Design Manual and zoning standards apply.

A representative from First National Bank was present and explained they went with a box sign to hide the holes from the removal of the previous signage. Commissioner Lawler inquired on the amount of wall signs. Community Development Director Smith Strack explained the number of wall signs are limited with three total on the building, two on Main Street and one on Willow Street.

MOTION by Commissioner Lawler, Second by Commissioner Ogata, to approve the replacement Wall Signs at 201 Main Street West as presented. ALL VOTED AYE. MOTION CARRIED.

5. ADMINISTRATIVE REPORTS.

5.1. Commissioner Comments.

Commissioners commented on the progress at the Berger Interiors building.

5.2. Upcoming Meetings.

1. Next Regular Meeting: As Needed.

Commissioners were reminded of the next meeting if required.

6. ADJOURNMENT.

MOTION by Commissioner Ogata, second by Commissioner Lawler to adjourn the meeting at 5:40 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary