

**BELLE PLAINE DESIGN COMMITTEE
REGULAR MEETING
FEBRUARY 3, 2020**

PLEDGE OF ALLEGIANCE.

Chair Krant led those present in the Pledge of Allegiance.

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Design Committee conducted a Regular Meeting on Monday, February 3, 2020 at City Hall, 218 North Meridian Street, Belle Plaine, Minnesota. Chair Krant called the meeting to order at 5:19 PM with Commissioner Linda Lawler and Benjamin Ogata present.

Also present were Councilmember LeMieux and Community Development Director Smith Strack.

2. ELECTION OF OFFICERS

Chair Krant called for nominations for Chair.

MOTION by Commissioner Lawler, second by Commissioner Ogata, to nominate Krant as Chair.

Chair Krant called for any other nominations. No nominations were made.

MOTION by Commissioner Lawler, second by Commissioner Ogata to close the nominations. ALL VOTED AYE. MOTION CARRIED.

MOTION by Commissioner Lawler, second by Commissioner Ogata to nominate Krant as Chair. Commissioner Krant abstained from the vote. ALL VOTED AYE. MOTION CARRIED.

Chair Krant called for nominations for Vice-Chair.

MOTION by Commissioner Ogata, second by Commissioner Krant, to nominate Lawler as Vice-Chair.

Chair Krant called for any other nominations. No nominations were made

MOTION by Commissioner Lawler, second by Commissioner Ogata to nominate Lawler as Vice-Chair. Commissioner Lawler abstained from the vote. ALL VOTED AYE. MOTION CARRIED.

Chair Krant called for nominations for Secretary.

MOTION by Commissioner Lawler, second by Commissioner Krant, to nominate Ogata as Secretary.

Chair Krant called for any other nominations. No nominations were made

MOTION by Commissioner LeMieux, second by Commissioner Krant to nominate Ogata as Secretary. Commissioner Ogata abstained from the vote. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF AGENDA.

MOTION by Commissioner LeMieux, second by Commissioner Lawler to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of November 4, 2019.

No minutes were included in the packet. Approval of the November 4, 2019 minutes will be reviewed at the next meeting.

5. BUSINESS.

5.1. Façade Design Review: 301 Meridian Street South – Berger Interiors

Community Development Director Smith Strack explained Berger Interiors has purchased the former Huber's grocery store at 301 Meridian Street South. Smith Strack explained Berger's proposes a wholesale update of the façade abutting Meridian Street South. Smith Strack noted the applicable zoning classification is B-2 Highway Business. Smith Strack explained the proposed façade updates include: Changing the front entry of the building to Meridian Street from the current location facing the parking lot; Increasing the parapet height to reshape roof outline; Adding decorative pillars to frame the new front entry and building corners; Adding several openings to the façade including eight windows and a new entry vestibule; Adding decorative stone wainscoting, and Residing with horizontal siding, potentially smart side wood fiber siding. Smith Strack reviewed the Design Principles and Design Manual Guidelines as they pertain to the applicant. Smith Strack noted staff has discussed façade design with the applicant and requests additional information regarding decorative lighting and foundation treatment.

Commissioner Ogata inquired if the movement of the entrance will affect parking. Community Development Director Smith Strack explained confirmed handicap parking will moved and a reduction of parking should not be an issue. Commissioner Lawler inquired if brick placement would be only on the bottom portion. Smith Strack confirmed brick would be placed to a height of three feet. Councilmember LeMieux cited her approval with the entrance being moved to Meridian Street. Commissioner Lawler inquired if any additional landscaping will be done. Applicant Kevin Berger explained the space does not have much room for landscaping. Berger also noted the whole building would not be bricked due to the cost. LeMieux inquired on how much of an increase of space will the new building be for the company. Berger explained his old building was a total of 5,000 square feet and the new space will be a total of 14,000 square feet.

MOTION by Commissioner Krant, second by Commissioner Lawler, to approve the Façade Design Review. ALL VOTED AYE. MOTION CARRIED.

The Commissioner thanked Berger for investing in the community.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

Commissioners commented on their excitement for the revitalization of the old Huber's building which has been vacant since 2012. Commissioner Ogata inquired on the status of the approved Dollar General. Community Development Director Smith Strack explained the developer who owns the property is required to put in the utilities and that has not occurred yet. Commissioner Krant noted the pleasant surprise of the new electronic entrance sign on 169. Smith Strack explained the Public Works Committee took the lead on the installation of signage.

6.2. Upcoming Meetings.

1. Next Regular Meeting: As Needed.

Commissioners were reminded of the next meeting if required.

7. ADJOURNMENT.

MOTION by Commissioner LeMieux, second by Commissioner Ogata to adjourn the meeting at 5:46 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary