

**BELLE PLAINE DESIGN COMMITTEE
REGULAR MEETING
FEBRUARY 1, 2021**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Design Committee conducted a Regular Meeting on Monday, February 1, 2021 at City Hall, 218 North Meridian Street, Belle Plaine, MN. Chair Rick Krant called the meeting to order at 5:15 PM with Commissioners Benjamin Ogata, Hope Lawler, Linda Lawler and Jacky Oldenburg present.

Also present were Councilmember Renee LeMieux and Community Development Director Smith Strack.

OATH OF OFFICE

Hope Lawler

Rick Krant

Community Development Director Smith Strack administered the Oath of Office to Rick Krant. Chair Rick Krant administered the Oath of Office to Hope Lawler.

2. ELECTION OF OFFICERS

MOTION by Commissioner L. Lawler to nominate Rick Krant as chair. Krant abstained from the vote. ALL VOTED AYE.

MOTION by Commissioner L. Lawler, second by Commissioner Krant, to nominate Ben Ogata as vice-chair. Ogata abstained from the vote. ALL VOTED AYE.

MOTION by Commissioner L. Lawler, second by Commissioner Krant, to nominate Hope Lawler as Secretary. H. Lawler abstained from the vote. ALL VOTED AYE.

3. APPROVAL OF AGENDA.

MOTION by Commissioner LeMieux, second by Commissioner L. Lawler, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of November 2, 2020.

MOTION by Commissioner LeMieux, second by Commissioner H. Lawler, to approve the Regular Session Minutes of November 2, 2020. ALL VOTED AYE. MOTION CARRIED.

5. BUSINESS.

5.1. Sign Design Review: 149 Meridian Street North – King's Grooming

Community Development Director Smith Strack explained Michael O'Donnell owner of King's Grooming at 149 Meridian Street North together with the property owner Ken Meger requests consideration of a proposed sign. Smith Strack reviewed the proposed signage and noted the proposed sign would be 4'x8' prefabricated acrylic or polystyrene and be affixed to the building existing sign band. Smith Strack explained the applicant is in the audience and renderings of the proposed sign and associated information is included in the packet.

Commissioner L. Lawler inquired if the building has any other tenants. Michael O'Donnell owner explained he is the only tenant.

Discussion was held amongst the Commissioners regarding the sign.

MOTION by Commissioner H. Lawler, second by Commissioner Oldenburg, to approve the signage for King's Grooming at 149 Meridian Street North. Commissioners H. Lawler, Ogata, Krant and Oldenburg VOTED AYE. Commissioner L. Lawler VOTED NAY. MOTION CARRIED.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

Commissioner Ogata inquired on the signage at 109 North Meridian Street. Community Development Director Smith Strack explained the signage is not obstructing 50%.

6.2. Upcoming Meetings.

1. Next Regular Meeting: As Needed.

Commissioners were reminded of the next meeting if required.

7. ADJOURNMENT.

MOTION by Commissioner L. Lawler, second by Commissioner LeMieux, to adjourn the meeting at 5:35 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary