

**CITY OF BELLE PLAINE, MINNESOTA
POSITION DESCRIPTION**

<u>POSITION TITLE:</u>	<u>Lifeguard - Seasonal</u>
<u>DEPARTMENT:</u>	Public Works
<u>SUPERVISORS:</u>	Pool Manager Public Works Superintendent City Administrator

OVERVIEW OF POSITION:

Summary: The lifeguard helps to ensure the safety of patrons including accident prevention in the water and surrounding areas. Performs rescue and care of accident victims.

ESSENTIAL JOB FUNCTIONS:

- Comply with and enforce all policies, procedures and regulations set by the City of Belle Plaine and be familiar with pool operations and use of equipment.
- Present oneself in a professional manner at all times.
- Prevent accidents and minimize or eliminate hazardous conditions.
- Respond quickly to all emergency situations in the water or surrounding areas.
- Administer any first aid needed by a victim of an accident.
- Educate patrons and inform them of the purpose and need for rules and regulations.
- Attend staff meetings and trainings.
- Complete all records and reports as required, including logs, attendance records, first aid reports, inventory, etc.
- Cleaning and maintenance of pool as required.
- Perform other support duties as required.

MINIMUM QUALIFICATIONS

- Lifeguarding certification (ARC, YMCA or Ellis & Associates)
- CPR (American Red Cross or American Heart Association)
- First Aid (American Red Cross or State Emergency Medical Technician)
- Be at least 15 years of age.
- Ability to lift and move 50 pounds.

DESIRED QUALIFICATIONS

- Experience as a lifeguard.
- Customer service experience.
- Lifeguard training instructor certification.
- CPR for the Professional Rescuer Instructor certification.
- Water Safety Instructor certification.