

**BELLE PLAINE CITY COUNCIL
CLOSED SESSION RECAP
NOVEMBER 15, 2021**

1. CALL TO ORDER. 1.1. ROLL CALL.	Mayor Meyer called the Closed Session to order.
2. APPROVAL OF AGENDA.	The Agenda was approved 5-0.
3. DECLARATION OF MEETING INTENT. Pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(b), the meeting will be closed pursuant to the attorney-client privilege to engage in confidential attorney-client communications and litigation strategy related to the following pending litigation matters: <i>City of Belle Plaine v. Jane Properties, court file no. 70-CV-20-16105</i> ; <i>J&W Asphalt Construction, Inc. vs. City of Belle Plaine, court file no. 70-CV-20-6424</i> ; and <i>Jane Properties, LLC v. City of Belle Plaine, court file no. 70-CV-20-6425</i>	Mayor Meyer read the declaration of meeting intent.
4. CLOSE MEETING.	Mayor Meyer closed the meeting at 5:01 PM.
5. OPEN MEETING. 5.1. RECOMMENDATION.	Mayor Meyer opened the meeting at 5:50 PM. The Council will meet again in closed session on Monday, December 6 at 5:00 PM.
6. CLOSE MEETING.	The Closed Session was adjourned at 5:51 PM.

**BELLE PLAINE CITY COUNCIL
AGENDA RECAP
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1. PLEDGE OF ALLEGIANCE.	Mayor Meyer led those present in the Pledge of Allegiance.
2. CALL TO ORDER. 2.1. Roll Call.	
3. APPROVAL OF AGENDA.	The Agenda was approved.
4. APPROVAL OF CONSENT AGENDA. 4.1. Regular Session Minutes of November 1, 2021. 4.2. Work Session Minutes of November 1, 2021 4.3. Resolution 21-126 Adopting the Special Assessment for Delinquent Fire Bills. 4.4. Resolution 21-127 Adopting Special Assessment Roll for Delinquent Utility Accounts. 4.5. Resolution 21-128 Adopting Special Assessments for Delinquent Invoices. 4.6. Resolution 21-129 Accepting the Donation of Services from Chard Grading and Excavation for the Fountain Park Redevelopment Project. 4.7. Resolution 21-130 Approving Fire Relief Schedules I and II for 2021, and Establishing the Annual Benefit Amount at \$3,100 with no 2022 Municipal Contribution. 4.8. Resolution 21-132 Authorize the Mayor and City Administrator to Execute the Joint Powers Agreement for Prosecution Services. 4.9. Resolution 21-133 Approving ROSE Loan Request for 125 Meridian Street North.	The consent Agenda was approved 5-0.

<p>4.10. Resolution 21-134 Approving ROSE Loan Request for 104 & 106 Main Street East.</p> <p>4.11. Resolution 21-135 Approving a Three Year Contract between the City and Law Enforcement Labor Services Union.</p> <p>4.12. Resolution 21-136 Amending Final Plans and Specifications as Ordered in Resolution 21-123 for the 2022 Improvement Project.</p>	
<p>SWEARING IN CEREMONY</p> <p>Officer Cody Cloos</p> <p>Officer Hunter Eschenbach</p> <p>Officer Kelly Guralnik</p> <p>Officer Kory Sames</p> <p>5. DEPARTMENT REPORTS.</p> <p>5.1. Ambulance Department. (report only)</p> <p>5.2. Fire Department.</p> <p>5.3. Police Department.</p> <p>5.4. Community Services Director. (report only)</p> <p>5.5. Community Development Department.</p>	<p>Mayor Meyer welcomed the Officers to the City of Belle Plaine.</p> <p>Chief Stier administered the Oath of Office to the Officers followed by a pinning ceremony with the officer's family.</p> <p>Ambulance Supervisor Burton was not present. The Council accepted the Ambulance Report.</p> <p>Fire Department Chief Otto was present. Otto highlighted the Fire Department Report.</p> <p>Police Chief Stier was present. Stier highlighted the Police Department Report.</p> <p>Community Services Director Koller was not present. The Council accepted the Community Services Report.</p> <p>Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development Report.</p>
<p>6. PUBLIC HEARINGS.</p> <p>6.1. Liquor License. Brennhofer Brew Works LLC, dba Oldenburg Brewing Company. The City Council will receive and consider public comment on a request by Donald Brennhoffer of Brennhofer Brew Works LLC, dba Oldenburg Brewing Company, for an on-sale, off sale and Sunday intoxicating liquor license at 116 Main Street West.</p> <p>6.1.1. Resolution 21-131 Approving On-Sale, Off Sale and Sunday Intoxicating Liquor Licenses for Brennhofer Brew Works LLC, dba Oldenburg Brewing Company, 116 Main Street West.</p>	<p>Mayor Meyer introduced the agenda item.</p> <p>City Administrator Meyer noted the Council's approval is contingent on all of the license requirements being fulfilled including submittal of liquor liability insurance.</p> <p>Resolution 21-131 was approved 5-0.</p>
<p>7. BUSINESS.</p> <p>7.1. Presentation of Claims.</p>	<p>The presentation of claims was approved 5-0.</p>
<p>8. ADMINISTRATION.</p> <p>8.1. Upcoming Tentative Meetings.</p> <p>1. Public Works Committee, Thursday, November 18, 9:00 AM.</p>	<p>The Council was advised of upcoming tentative meetings as listed.</p>

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<ol style="list-style-type: none"> 2. City Offices Closed in Observance of Thanksgiving, Thursday, November 25. 3. City Offices Closed, Friday, November 26. 4. Closed Session, Monday, December 6, 5:00 PM. 5. Design, Monday, December 6, 5:15 PM. 6. Truth in Taxation Meeting, Monday, December 6, 6:00 PM. 7. City Council, Monday, December 6, 6:30 PM. 8. Work Session, Monday, December 6, 6:45 PM 	
<p>9. ADJOURN.</p>	<p>The Regular Session was adjourned at 6:47 PM.</p>

**WORK SESSION RECAP
 NOVEMBER 15, 2021**

<p>1. CALL TO ORDER. 1.1. ROLL CALL.</p>	<p>Mayor Meyer called the meeting to order at 6:59 PM.</p>
<p>2. APPROVAL OF AGENDA.</p>	<p>The Agenda was approved 5-0.</p>
<p>3. DISCUSSION ITEMS. 3.1. Budget Work Session: 2022 Budget Review</p>	<p>City Administrator Meyer reviewed the 2022 Proposed Budget. After discussion, it was the consensus of the Council to move forward with the updated 2022 Proposed Budget.</p>
<p>4. ADJOURN.</p>	<p>The Work Session was adjourned at 7:21 PM.</p>

**CLOSED PERSONNEL
 NOVEMBER 15, 2021**

<p>1. CALL TO ORDER. 1.1. ROLL CALL.</p>	<p>Mayor Meyer explained Pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(a), a Closed Personnel Meeting has been scheduled for the City Administrator Annual Review. Meyer called the meeting to order at 7:24 PM.</p>
<p>2. APPROVAL OF AGENDA.</p>	<p>The Agenda was approved 5-0.</p>
<p>3. DISCUSSION ITEMS. 3.1. Annual City Administrator Review. Pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(a), a Closed Personnel Meeting has been scheduled for the City Administrator Annual Review.</p>	<p>Council provided comments and had discussion regarding City Administrator Meyer's evaluation for 2021. After discussion Administrator Meyer received a rating of exceptional for 2021.</p>
<p>4. ADJOURN.</p>	<p>The meeting was adjourned at 8:20 PM.</p>