

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
JULY 18, 2022**

<p>1. PLEDGE OF ALLEGIANCE.</p>	<p>Mayor Meyer led those present in the Pledge of Allegiance.</p>
<p>2. CALL TO ORDER. 2.1. Roll Call.</p>	<p>Finance Director Jirik was not present.</p>
<p>3. APPROVAL OF AGENDA.</p>	<p>The Agenda was approved as presented.</p>
<p>4. APPROVAL OF CONSENT AGENDA. 4.1. Regular Session Minutes of June 21, 2022. 4.2. Work Session Minutes of June 21, 2022. 4.3. Accept Letter of Retirement from Todd Otto, Firefighter, Effective July 13, 2022. 4.4. Resolution 22-075 Appoint David Friest and Larry Hanson as Public Works Seasonal Employees. 4.5. Approve Temporary On Sale Liquor License for an Event on September 10, 2022 for Our Lady of the Prairie Church at 200 E. Church Street. 4.6. Resolution 22-076 Appointing Election Judges for the 2022 General Election and Assist with Absentee Voting. 4.7. Resolution 22-077 Appoint New Seasonal Life Guards for the 2022 Belle Plaine Aquatic Center Season. 4.8. Resolution 22-078 Adopting the Special Assessment for Delinquent Fire Bills. 4.9. Resolution 22-081 Authorize Purchase of a S64 Skid Loader for Public Works. 4.10. Resolution 22-082 Authorize Purchase of SCADA System Upgrade for the Public Works Wastewater Treatment Plant and Water Treatment Plant. 4.11. Resolution 22-083 Approving Guidelines and Policy for Paperless Council and Commission Meetings.</p>	<p>Councilmember LeMieux inquired on item 4.9. the heated seats and premium lights and if they were necessary for the use. Public Works Superintendent Otto explained the skid loader would be used for snow removal and explained standard air is not enough to keep the machine warm and windows defrosted during the winter months.</p> <p>The Consent Agenda was approved 5-0.</p>
<p>5. DEPARTMENT REPORTS. 5.1. Ambulance Department. (Report Only) 5.2. Fire Department. 5.3. Police Department. 5.4. Community Development. 5.5. Public Works. 5.6. City Engineer.</p>	<p>The Ambulance Report was accepted.</p> <p>Fire Chief Otto was present. Otto highlighted the Fire Department report.</p> <p>Police Chief Stier was present. Stier highlighted the Police Department Report and noted an arrest was made in the rock throwing incident from Bar B Q Days.</p> <p>Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development Report and noted staff have received complaints on keeping of chickens without a permit. Smith Strack explained the complaints are being addressed.</p> <p>Public Works Superintendent Otto was present. Otto highlighted the Public Works Department Report. Otto thanked the volunteers who came together to help with City Staff to set up the Bar B Q Days park for the community event.</p> <p>City Engineer Duncan was present. Duncan reviewed the City Engineer Report and noted the Gateway</p>

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<p>5.7. Administration.</p>	<p>parking lot is at substantial completion with a few remaining items to be completed.</p> <p>City Administrator Meyer was present. Meyer reviewed the Administration report. Meyer noted staff received many complaints on the refuse service in 2021, which are logged and tracked. Meyer explained staff are taking an internal look at the hauler contracts, code language and will review the option of one contracted refuse hauler. Meyer explained Council will review the findings at an upcoming work session.</p>
<p>6. PUBLIC HEARINGS. 6.1. Public Hearing – Tax Abatement Belle Plaine Lemonade Properties LLC. This public hearing has been rescheduled to August 1, 2022 due to a defect in the public notice.</p>	
<p>7. BUSINESS. 7.1. Presentation of Claims. 7.1.1. Pay Request No. 4, Heselton Construction, LLC. for Main Street Parking Lot Project. 7.1.2. Pay Request No.7, Kuechle Underground, Inc. for 2021 Improvement Project. 7.1.3. Pay Request No. 5, Heselton Construction, LLC. for Main Street Parking Lot Project.</p> <p>7.2. Resolution 22-080 Accepting the Preliminary Engineering Report and Calling for the Public Hearing on 2023 Improvement Project.</p>	<p>The Presentation of Claims was approved 5-0.</p> <p>City Engineer Duncan reviewed the proposed 2023 Improvement Project consisting of the Downtown Improvement Project as a whole.</p> <p>Resolution 22-080 was approved 4-1. Councilmember Coop voted nay.</p>
<p>8. ADMINISTRATION. 8.1. Upcoming Tentative Meetings. 1. Downtown Plaza Music and Food Trucks, 4:30-8:00 PM, Wednesday, July 27. 2. Design, Monday, August 1, 5:15 PM 3. City Council, Monday, August 1, 6:30 PM 4. Work Session, Monday, August 1, 6:45 PM</p>	<p>Council was advised of the upcoming tentative meetings as listed.</p>
<p>9. ADJOURN.</p>	<p>The Regular Session was adjourned at 7:14 PM.</p>

**MONDAY, JULY 18, 2022
 WORK SESSION**

<p>3. DISCUSSION ITEMS. 3.1. Annexation Discussion with Blakeley Township.</p>	<p>The City Council held a Work Session with Blakeley Township to discuss the Annexation agreement between the City of Belle Plaine and Blakeley Township. It was the consensus that the agreement is working for both parties and noted a timeline for renewal and updated terms before the expiration of the agreement.</p>
<p>4. ADJOURN.</p>	<p>The Work Session was adjourned at 7:46 PM.</p>