



MEMORANDUM

DATE: November 14, 2016

TO: Chairperson Krant, Design Committee Members, and Administrator Votca

FROM: Cynthia Smith Strack, Community Development Director

RE: Item 4.3 Bikeways Awareness

GENERAL INFORMATION

The Council, EDA, Planning Commission, Park Board, and Design Committee will be meeting in joint session on December 7, 2016. This is our fourth meeting in the *Destination Belle Plaine 2040* Comprehensive Plan update process.

The December 7th meeting will focus on all modes of transportation. One discussion will focus on the potential to create connections for bicyclists. In order to have informed discussion you are tasked with being aware of who is biking and where you think they are biking to/from. Since it's not exactly prime time for riding bike you may wish to reflect on where in the past you have seen people biking.

Attached is a map of existing and future trails, we'll plan on reviewing the map at the meeting for background information.

This item is for your information only.



MEMORANDUM

DATE: November 7, 2016
TO: Design Committee Members
FROM: Cynthia Smith Strack, Community Development Director
RE: Item 4.4 Residing Mayo Clinic Building: 700 Prairie Street

REQUEST: Discussion: Residing Mayo Clinic Building: 700 Prairie Street

GENERAL INFORMATION

The Mayo Clinic structure at 700 Prairie Street is proposed for residing. The existing stucco is proposed for removal. Replacement siding will be brick and stone veneer and cement board lapsiding. Project Representative Chris Emond will be at the Design Committee meeting to share samples and information.

The structure is subject to a PUD which allows for a mixture of uses including residential, commercial, and institutional. We use a PUD 'overlay' district which reverts to applicable allowable zoning classifications. It is our interpretation Section 1107.17 design standards are applicable as required for commercial structures.

The requirement of Section 1107.17, Subd. 2(b) appears to apply allowing a reduction in the amount of Class I (i.e. 'brick or better') materials required to 25% of the structure. As proposed the project exceeds the requirement. Therefore, the DC review is related primarily to color palette.

REQUEST

Consideration of approval of exterior building materials and colors.



MEMORANDUM

DATE:	November 7, 2016
TO:	Design Committee Members
FROM:	Cynthia Smith Strack, Community Development Director
RE:	Item 4.5 Replacement of Existing Legal Non-Conforming Sign: 219 Willow Street North

REQUEST: Replacement Sign 219 Willow Street North

GENERAL INFORMATION

Karl Kolden proposes replacement of a monument sign in the boulevard adjacent to the funeral home. Please find attached images of the existing sign and proposed signs. The planter box base of the existing sign will be removed and a simplified sign replacing it.

The existing sign is directly in the Willow Street boulevard and has legal non-conforming rights. Under non-conformance standards the sign cannot be increased in size but can be reduced and remain in the right of way. The proposed sign will be smaller than what is existing.

The DC is to comment on signs in the CBD. Standards contained in the Design Manual are focused on signage in the Main/Meridian corridor and relate to signs attached to buildings. A former publication included in the appendix of the Design Manual notes signs that are sympathetic to historical types of signage are preferred.

REQUEST

Consideration of approval of replacement sign.