



PUD Final Plan Review Checklist

APPLICATIONS WILL BE PROCESSED ONLY IF ALL REQUIRED ITEMS ARE SUBMITTED
 For a complete list of required guidelines, refer to Section 1105 of the City Code

Applicant Check-in		City Check-in
	<p>Electronic file(s) and printed copy of the following:</p> <ol style="list-style-type: none"> 1. Scalable electronic files and ten (10) sets of final plans, drawn to a scale of not less than one (1) inch equals one hundred (100) feet (or scale requested by the Zoning Administrator) illustrating any additions or adjustments required by the City at the time of preliminary stage approval and containing at least the following information: <ol style="list-style-type: none"> a. Final site plan. b. Final landscaping plan. c. Final lighting details. d. Final architectural working drawings of all structures. e. Final sign plan (may be submitted at a later time) f. Any other information that may have been required by the Planning Commission and City Council in conjunction with the approval of the preliminary plan. 2. Final engineering plans and specifications for streets, utilities and other public improvements. 3. A final plat prepared in accordance with the subdivision regulations. 4. Legal descriptions of all easements required by the City. 5. All certificates, seals and signatures required for the dedication of land and recording of documents. 6. A statement summarizing all changes which have been made in any document, plan data or information previously submitted, together with revised copies of any such document, plan or data. 7. Final conditions, covenants, and restrictions and other documents relating to the operation and maintenance of the development including open areas and facilities. Documents to be in recordable format and recorded against each lot upon final PUD approval. 8. Draft development agreement. 9. Evidence of clear title. 10. Such other information as the Planning Commission, Zoning Administrator or Council shall find necessary to a full consideration of the entire proposed PUD or any stage thereof. 	
	Permit application fee: \$500.00	
	Completed application form	
	Other (if applicable)	

ALL PLANNING APPLICATION FEES ARE IN ADDITION TO LEGAL, ENGINEERING AND ASSOCIATED REVIEW COSTS. LEGAL, ENGINEERING, AND ASSOCIATED REVIEW COSTS ARE THE RESPONSIBILITY OF THE APPLICANT