

**BELLE PLAINE PARK BOARD
REGULAR MEETING
SEPTEMBER 19, 2016**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Park Board met in Regular Session on Monday, September 19, 2016 at City Hall, 218 North Meridian Street, Belle Plaine, Minnesota. Chair Chris Kehr called the meeting to order a 5:00 p.m. with Commissioners Rachel Kelm, Liann Hanson, Nick Jensen, and Ben Stier present. Also present were Council liaison Cary Coop, Interim City Administrator Dawn Meyer and Community Development Director Cynthia Smith Strack. Commissioner Rachel Kelm and Council Liaison Mike Pingalore were not present.

2. APPROVAL OF AGENDA.

MOTION by Coop, second by Stier, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of August 15, 2016.

MOTION by Coop, second by Hanson, to approve the Regular Session Minutes of August 15, 2016. ALL VOTED AYE. MOTION CARRIED.

4. TREASURERS REPORT.

4.1. Park Fund 205 Update and Follow Up.

The Commissioners review the status of Park Fund 205. Krings provided details of the Bolton and Menk and Chard Tiling invoices resulting from inquiries at the last Park Board Meeting.

It was the consensus to accept the Park Fund 205 Update as presented.

5. BUSINESS.

5.1. Sidewalks/ Trails and Park Dedication for Buesgens Commercial Center.

Community Development Director Smith Strack explained that Les and Janis Buesgens have filed a preliminary plat for Buesgens Commercial Center with the City. The plat consists of 40 acres and is traversed by Enterprise Drive and Hickory Boulevard. The proposed plat results in four commercial lots ranging from approximately six acres to 11 acres. The Park Board is tasked with recommending locations, if any, of future trails and/or sidewalks also whether to require park land or fee in lieu of park land payment. The fee is based on the gross buildable acreage calculation at a rate of \$2,935/acre for a total of \$86,318.35. The City has the right to decide whether a land dedication or fee in lieu of land dedication or some combination of the two is required.

The Commissioners reviewed the proposed preliminary plat for Buesgens Commercial Center and discussed park land dedication or fee in lieu of park land. There was a consensus of accepting fee in lieu of park land. Chair Kehr asked when the proposed \$86,000 fees are paid to the City. Community Development Director Smith Strack replied the City will require payment at the time of initial development. Council Liaison Coop recommended trails along the north side of Enterprise Drive adjacent to Blocks One and Two. In discussions about the extension of a sidewalk/trail along Main Street/County Road 64, the Commissioners recommended a sidewalk south of Enterprise Drive adjacent to Block Four, and a trail on the south side of CR6/64 adjacent to Block Two.

MOTION by Coop, second by Kehr, to recommend the City Council accept the fee in lieu of park land dedication for the Buesgens Commercial Center plat. ALL VOTED AYE. MOTION CARRIED.

MOTION by Coop, second by Hanson, to recommend the addition of trail north of Enterprise Drive adjacent to Blocks One and Two, and placement of sidewalk south of Enterprise Drive adjacent to Block Four and a trail south of CR 6/64 adjacent to Block Two for the preliminary plat of Buesgens Commercial Center. ALL VOTED AYE. MOTION CARRIED.

Community Development Director Smith Strack inquired about the location of future sidewalk and/or trail adjacent to County Road 6/64 east of Hickory Boulevard. Coop explained that he is aware of the need for sidewalks and trails for pedestrians and bicyclists commuting to work. Therefore, he suggested sidewalk/trail on both sides of the County road.

MOTION by Coop, second by Jensen, to plan for future sidewalk/trail along both sides of County Road 6/64 as development occurs. ALL VOTED AYE. MOTION CARRIED.

5.2. Sidewalk/Trail Extension.

1. Meridian Street South between Enterprise Drive and Orchard Street.

Coop presented the concept the extending the trail along east side of Meridian Street from Enterprise Drive to Orchard Street, and also completing a small segment on the north side of Orchard Street. Hanson recommended the trail be put on the west side of Meridian Street due to the large number of children living in the Chatfield on the Green subdivision. It was the consensus to recommend the Public Works Committee review and approve a trail along the west side of Meridian Street from Enterprise Drive to Century Street. Interim City Administrator Meyer explained this segment could possibly be included in the 2017 street improvement project.

2. The 200 block of Meridian Street South.

Included in the Commissioners' packets were photos of the unimproved segment of sidewalk along a portion of the 200 block of South Meridian Street. Interim City Administrator Meyer explained that a formal complaint must be submitted in order for the City to initiate the repair of substandard sidewalks. Sidewalk maintenance is the responsibility of the home owner.

MOTION by Coop, second by Kehr, to recommend the Public Works Committee review the unimproved segment of sidewalk along the 200 block of South Meridian Street. ALL VOTED AYE. MOTION CARRIED.

3. A small segment between from Willow Street to the South Street Trail.

Coop recommended a small segment of trail be added between the driveway of Stier Transportation and the South Street Trail. Coop said there are a number of students who ride their bikes through the Stier Transportation parking lot and then cut across the grass to enter onto the trail system.

MOTION by Coop, second by Stier, to recommend the Public Works Committee review the concept of adding a small segment of trail from the driveway of Stier Transportation to the South Street Trail. ALL VOTED AYE. MOTION CARRIED.

4. Century Park.

Coop has observed that Century Park, located in the Chatfield on the Green subdivision, has a large amount of young children. He suggested the volleyball courts be removed to allow the further expansion of playground equipment. Stier commented on the anticipated expense and noted there are other parks that are in more immediate need of upgrades. It was the consensus for the Commissioners to bring back ideas for the upgrades at Century Park.

5.3. Update on Land Adjacent to Library.

This issue will be added to next month's agenda as the Public Works Committee has not yet met to discuss this topic.

5.4. Park Signs.

This issue will be added to next month's agenda for continued discussion.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

Stier would like the Park Board to pursue a sledding hill for winter recreation. He noted the Provence on the River has potential sites. This issue will be added to a future agenda.

6.2. Next Regular Meeting, 5:00 P.M. October 17, 2016.

The Commissioners were reminded of the next meeting as listed.

7. ADJOURN.

MOTION by Stier, second by Coop, to adjourn at 6:06 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary