

**BELLE PLAINE PARK BOARD
REGULAR MEETING
MAY 16, 2016**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Park Board met in Regular Session on Monday, May 16, 2016 at City Hall, 218 North Meridian Street, Belle Plaine, Minnesota. Chair Chris Kehr called the meeting to order a 5:00 p.m. with Commissioners Rachel Kelm, Liann Hanson, Kathy Joerg and Ben Stier present. Also present were Council liaison Cary Coop and City Administrator Holly Kreft. Council Liaison Mike Pingalore was not present. Alternate Nick Jensen was present.

2. APPROVAL OF AGENDA.

MOTION by Coop, second by Joerg, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of April 18, 2016.

MOTION by Coop, second by Joerg, to approve the minutes of April 18, 2016 as presented. ALL VOTED AYE. MOTION CARRIED.

4. TREASURERS REPORT.

4.1. 2016 Park Fund Budget Update.

The Commissioners reviewed the 2016 Park Fund budget.

5. BUSINESS.

5.1. Ridgeview Medical Center/Lutheran Home Association Plat Review.

Present were John Prondzinski and Sara Aulizia of Ridgeview Medical Center.

City Administrator Kreft explained Ridgeview Medical Center has submitted applications for review of the preliminary plat for the Ridgeview Health Campus. In the discussions of the sale of the property, the City discussed requiring cash in lieu of park land dedication since no parks are planned for this area. Per the 2016 fee schedule, this will be \$2,935 per acre. Based on the preliminary plat, Lot 1 consists of 7.42 acres, so the park dedication will be \$21,777.70. Park dedication is due at the time of filing of the final plat.

The Commissioners reviewed the preliminary plat and site plan of the Ridgeview Medical Complex. Council Liaison Coop inquired about the sidewalk and its connection to West Commerce Drive. He noted that park benches could be placed along the sidewalk, if sufficient right-of-way exists. Jensen inquired about an express clinic at the facility. Mr. Prondzinski said that it may be considered in the future as the need arises.

MOTION by Kehr, second by Coop, to recommend the City Council accept the cash donation in lieu of land for the park land dedication requirement for the Ridgeview Medical Complex. ALL VOTED AYE. MOTION CARRIED.

5.2. Heritage Park – Soccer Goal Request.

City Administrator Kreft explained that Staff has been approached by Community Education working with the soccer league to establish a soccer field at Heritage Park. This has been previously discussed by the Park Board. The soccer program is now part of the Community Recreation and the joint facilities agreement was updated to allow soccer at Heritage Park. The joint facilities agreement also notes that

soccer goals will be provided by the City. The soccer association still assists with the program and is requesting the purchase of goals be included in the 2017 budget. Included with City Administrator Kreft's memo was cost information provided by Dorothy Saulsbury, Assistant Recreation Coordinator. Participation in the soccer program is at approximately 125 students.

MOTION by Coop, second by Hanson, to allow up to \$3,000 in the 2017 budget for the purchase of goals for the soccer program. ALL VOTED AYE. MOTION CARRIED.

5.3. Library Programming.

City Administrator Kreft explained that Brittany Traynor, the new Librarian for the Belle Plaine Library would like to increase arts programming at the Library and requested to use the front patio space for artists including poetry readings and other programming. City Administrator Kreft also suggested potential use of the adjacent vacant lot. Items discussed were the Storywalk Program that the Park Board considered last year for Arts in the Park. Ms. Traynor was very interested in providing that type of program through the Library. Another idea was a program at the trail along Veteran's Park and doing an event in coordination with Veteran's Day.

The Park Board has attempted Arts in the Park the last two years, but due to lack of registrants, the program was cancelled. Staff would recommend that the City support the Library in their efforts to increase arts in the community. The City could assist in advertising events through the Bridge, Facebook and other outlets. Staff would also recommend that Ms. Traynor be invited to a future Park Board meeting, or potentially the Park Board could host a joint meeting at the Library that would include Community Education, the Library, Ridgeview Health Campus, Snap Fitness, Natural Fitness, and City on ways to partner for programs.

It was the consensus of the Commission to allow the Belle Plaine Library to administer the Arts in the Parks program. Further discussion on the joint meeting involving various entities will be added to a future agenda.

5.4. Park Board Planning.

City Administrator Kreft explained that at the April 18th Park Board meeting, the Park Board reviewed a presentation on park planning. Staff presented suggestions for Big Ideas which included:

- Reconnect with the Minnesota River
- Tackle swimming pool/community center question
- Advance neighborhood park in Farmers Ridge
- Ravine trails – Brewery Creek and South Creek

The Park Board was to come with additional ideas for discussion. Staff also provided next steps in the process to include:

- Preparation of a summary report for review.
- Prioritize projects.
- Obtain cost estimates on projects.
- Identify funding sources (grants, bonding, park funds).
- Present information to City Council in a work session.

An updated park inventory spreadsheet was included with City Administrator Kreft's memo.

Jerry Kornder, a member of the Belle Plaine Hockey Association, informed the Park Board of the growing need of hockey. He inquired if there were any plans for capital improvement projects to upgrade the hockey rink. The Hockey Association is interested in assisting with painting and maintenance of the rink and warming house. Council Liaison Coop commented that the Hockey Association is instrumental in hosting a pond hockey tournament annually. Kornder stated that the Association is hoping to conduct a hockey clinic next year as well. Commissioner Stier would like to create a sledding hill for winter recreation. The Commissioners discussed a possible location in the subdivision of Provence on the River.

5.5. Park Board Meeting – Summer Schedule.

With the vacancy of the City Administrator position this summer, staff is recommending that the Park Board not meet for the months of June and July. There are no pending items that need Park Board review, but if something should come up, staff will schedule a special meeting.

Kelm and Coop recommended the Commissioners tour the parks for the June and July meetings. It was the consensus of the Commission to visit the parks on the northwest quadrant, which will include the Archery Park, Fountain Park, Blaha Bird Sanctuary, and Court Square.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

There were no further Commissioner comments.

6.2. Dog Park – Grand Re-Opening, Thursday, June 2, 2016 6:00-7:00 PM.

6.3. Next Regular Meeting, Monday, June 20, 2016 at 5:00 PM.

The Commissioners were reminded of the Dog Park Grand Re-Opening entitled Yappy Hour starting at 6:00 p.m. on Thursday, June 2, 2016.

7. ADJOURNMENT.

MOTION by Kelm, second by Stier, to adjourn at 5:52 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary