

**BELLE PLAINE DESIGN COMMITTEE
REGULAR SESSION
JUNE 6, 2016**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Design Committee met at 5:00 p.m. on Monday, June 6, 2016 at City Hall, 218 North Meridian Street, Belle Plaine, Minnesota. Chair Rick Krant called the meeting to order with Commissioners Kathy Joerg and Pat Krings present. Also present were Community Development Director Cynthia Smith Strack and Council Liaison Cary Coop. Commissioners Laurie Behnke and Greg Theissen were not present.

City Engineer Joe Duncan and Sam Kessel of Bolton and Menk were present for the walking tour of downtown.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Coop, second by Commissioner Joerg, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES.

3.1. Regular Meeting Minutes of May 2, 2016.

3.2. Special Meeting Minutes of May 9, 2016.

MOTION by Commissioner Coop, second by Commissioner Joerg, to approve the Regular Meeting minutes of May 2, 2016 and the Special Meeting minutes of May 9, 2016. ALL VOTED AYE. MOTION CARRIED.

4. BUSINESS.

4.1. Walking tour – Downtown Accent Lighting with Sam Kessel of Bolton and Menk.

Landscape Architect Sam Kessel lead the tour of the downtown business district. The purpose was to learn more about accent lighting and options. As an alternative to lighting tree canopies with LED rope lights Mr. Kessel suggested lighting a portion of the trunk, a portion of the trunk/canopy, or uplighting of the canopy from a canister light in the boulevard. In addition, Mr. Kessel recommended concrete planters that were taller than the existing ones to add more visual impact. A popular enhancement to sidewalks is to remove certain panels and replace with colored or stamped concrete. Kessel informed the Commission that the canisters for uplighting are installed by drilling holes into the concrete. He added the in-ground canister lighting fixtures are basically vandalism-proof. There is an option to have colored canister lighting. Kessel also noted in-ground lighting can reflect against trees or buildings. When asked the appropriate size of trees for a downtown business district, Mr. Kessel favored large trees so that they can be trimmed to allow pedestrians to pass under the branches easily and so the canopy provides cover and shade during rain and warm days.

There were many unknown costs associated with the up-lighting project. City Engineer Duncan and Mr. Kessel will investigate the available conduit system. The group recommended the lighting project be focused at the intersection of Main Street and Meridian Street, utilizing the eight trees that are in close proximity to this intersection. Duncan and Kessel will provide a sketch of the lighting design and provide cost estimates for the electrical, canisters and concrete replacement for an upcoming meeting.

5. ADMINISTRATIVE REPORTS.

5.1. Commissioner Comments.

Commissioner Krant inquired about the status of the entrance monument along TH25. Community Development Director Smith Strack stated she would work with Public Works Superintendent Fahey to straighten the sign.

5.2. Upcoming Meetings.

1. Land Use Planning – Joint Meeting, 6:00 PM, Wednesday, June 8, 2016.

1. Next Regular Meeting, 5:00 PM, Tuesday, July 5, 2016.

The Commissioners were reminded of the upcoming meetings as listed and the new meeting time of 5:00 p.m.

6. ADJOURNMENT.

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Patricia Krings
Recording Secretary