

**BELLE PLAINE PARK BOARD  
REGULAR SESSION  
JUNE 25, 2007**

The Park Board met on Monday, June 25, 2007 at 5:30 p.m. for a tour of Townsend Park . The results of the tour were discussed during the meeting.

**1, CALL TO ORDER. 1.1. Roll Call.**

The Belle Plaine Park Board met in Regular Session of Monday, June 25, 2007, in the Government Center at 218 North Meridian Street, Belle Plaine, Minnesota. Chair Chuck Jacobs called the meeting to order at 5:48 p.m. with Commissioners Chris Kehr, Michelle Gransee-Bowman, Dan Gardner, Cary Coop and Alternate Jenna Tuma present. Also present was Council liaison Tim O'Laughlin. Council liaison Tim Lies was not present.

**2. APPROVAL OF AGENDA.**

MOTION by Coop, second by Gardner, to approve the agenda as presented. ALL VOTED AYE.  
MOTION CARRIED.

**3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of May 29, 2007. 3.2. Joint Workshop Session Minutes of June 4, 2007.**

MOTION by O'Laughlin, second by Coop, to approve the Regular Session Minutes of May 29, 2007 and the Joint Workshop Session Minutes of June 4, 2007. ALL VOTED AYE. MOTION CARRIED.

**4. Business.**

**4.1. Tour Discussion – Townsend Park.**

The commissioners briefly discussed the amenities in Townsend Park. It was the consensus that Townsend Park was well landscaped and groomed. The Commissioners requested that staff find out about the damaged lettering on one of the park benches and determine the cost to repaint the names. They also commented on the replacement of a few blocks that are cracked on the fountain.

**4.2. Darlene Hogeboom, Belle Plaine Historical Society.**

Chair Jacobs welcomed Darlene Hogeboom of the Belle Plaine Historical Society.

Ms. Hogeboom explained that the Hillstrom Historical House is in need of paint and asked for financial assistance from the Park Board.

The Park Board suggested that Ms. Hogeboom address the City Council regarding funding for the project. Staff will investigate charitable gambling funds regarding a percentage of the sales for City projects. The Commissioners will tour the Historical House on July 30, 2007.

**4.3. Highway 25 Corridor Preservation Citizens Group.**

Chair Jacobs welcomed Katie Novotny and Scott Schneider, representatives of the Highway 25 Corridor Preservation Citizens Group.

Mr. Schneider reported that native grasses could be planted along the corridor with the assistance of the Scott Soil and Water Conservation District. He inquired about the proposed MnDOT plan to restore the ravine area near the river bridge. Staff will have the Public Works Superintendent contact Mr. Schneider about the MnDOT project.

Ms. Novotny reported that she has spoken with property owners along the corridor regarding the implementation of a trail along the Highway 25 corridor. She stated that she did not receive any opposition to the trail project.

It was the consensus to schedule the Highway 25 Corridor Preservation Group for the next Park Board meeting.

#### **4.4. Update on American Greenways Grant Application.**

Staff reported that the application for the \$2,500 grant has been submitted to Kodak American Greenways. The grant funds were requested to assist with engineering and design costs for the Highway 25 corridor.

#### **4.5. Signage for “Beautiful Prairie Trail” System.**

The Commissioners discussed signage along the “Beautiful Prairie Trail” and costs associated with the signage. It was the consensus of the Park Board to direct staff to obtain quotes for trail signs and report back at the next meeting. Coop will assist staff with mapping of the sign placement.

#### **4.6. Parks Capital Improvement Plan and Budgeting for Parks – Development, Redevelopment & Sidewalks/Trails.**

The Commissioners reviewed the Parks CIP and discussed the park budget. Gransee-Bowman requested that staff add more detail to the CIP relating to the budget line items. O’Laughlin suggested that the Park Board meet with the Finance Director and Public Works Superintendent to educate the Park Board on the budgeting process. Coop suggested that the Park Board request a \$5,000 budget line item for park development and explained that as residential growth continues, the budget line item would increase accordingly.

A discussion followed on the designation of a trail versus sidewalk.

The Commissioners requested that staff schedule a meeting with the Finance Director and Public Works Superintendent for the week of July 16<sup>th</sup> and that the time of the meeting be scheduled for 3:00 p.m.

### **5. ADMINISTRATION.**

#### **5.1. Upcoming Meetings.**

##### **1. Next Regular Meeting – 5:30 p.m. Monday, July 30, 2007.**

The Commissioners were reminded of the next regular meeting as listed.

### **6. ADJOURNMENT.**

Chair Jacobs adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Patricia Krings  
Recording Secretary