

**BELLE PLAINE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR SESSION
SEPTEMBER 10, 2007**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Economic Development Authority met in Regular Session at 5:30 p.m. on Monday, September 10, 2007 in the Government Center, 218 North Meridian Street, Belle Plaine, MN. President Lisa Fahey called the meeting to order with Commissioners Tim O'Laughlin, Phil Fischer, Ken Edaburn, Jenna Tuma, Troy Witt and Dawn Underferth present. Also present was Executive Director Trisha Rosenfeld.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Fischer, second by Commissioner Edaburn, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. August 13, 2007 Regular Session of the EDA.

MOTION by Commissioner O'Laughlin, second by Commissioner Tuma, to approve the August 13, 2007 Regular Session of the EDA. ALL VOTED AYE. MOTION CARRIED.

4. TREASURERS REPORT. 4.1. Approval of Bills.

Community Development Director Rosenfeld referenced a copy of the 2008 preliminary budget for the 800 EDA Revolving Loan and 801 Economic Development Authority. The Commissioners concurred with the preliminary budget amounts.

MOTION by Commissioner Witt, second by Commissioner Fischer, to approve the payment of bills as presented. ALL VOTED AYE. MOTION CARRIED.

5. BUSINESS.

5.1. Update on Financial Incentives. 5.1.1. Revolving Loan Request.

President Fahey referenced a memo dated September 10, 2007 from Community Development Director Rosenfeld regarding the revolving loan fund.

Community Development Director Rosenfeld noted that Great Lakes Coffee, LLC, has submitted an application for the revolving loan fund. Staff is reviewing the application.

Commissioner O'Laughlin asked if work on the building has already begun for Great Lakes Coffee. Community Development Director Rosenfeld replied yes. Commissioner O'Laughlin then explained that most Federal loans policies prohibit distribution of funds for projects, or portions of projects, that have been started prior to loan approval.

5.2. Summary of Marketing Plan Objectives.

Community Development Director Rosenfeld provided an update on the objectives of the EDA marketing plan. She will continue to do follow-up work with the regional outlet centers. Chanhassen has done an on-line survey. A survey of community health needs will be administered by Scott County this fall. A meeting regarding the third phase of the Lutheran Home expansion project will be held in a few weeks. Community Development Director Rosenfeld has not received a response from the representatives of MNSCU.

The Commissioners further discussed the survey. Commissioner O'Laughlin noted that the City may outsource the management of the Belle Plaine Ambulance Service in the near future. Commissioner Tuma suggested that home-based businesses be included in the survey and also information about commuting. President Fahey requested that the Commissioner view the Chanhassen website for information about their survey. This issue will be added to next month's agenda.

Commissioner Underferth departed at 5:54 p.m.

5.3. Additional Requested Updates.

Community Development Director Rosenfeld inquired about electronic packets for the EDA members. Commissioner Edaburn noted that he does not have a computer nor email. The Commissioners asked that the electronic packet be available by the preceding Tuesday or Wednesday to allow time for peruse by the Commissioners.

Community Development Director Rosenfeld asked for the EDA's opinion on a proposed modification to the allowable conditional uses in the B-3, Central Business District. Community Development Director Rosenfeld explained the potential for allowing light industrial in the Central Business District. Commissioner Witt suggested that the City grow the industrial park rather than the downtown area for industrial businesses. Community Development Director Rosenfeld explained that the proposed ordinance would be for light industrial only and cited examples of existing light industrial uses.

MOTION by Commissioner Tuma, second by Commissioner Witt, to endorse the concept of allowing light industrial uses in the B-3, Central Business District. ALL VOTED AYE. MOTION CARRIED.

6. ADMINISTRATIVE.

6.1. Next meeting will be Monday, October 8, 2007 at 5:30 p.m.

The Commissioners were reminded of the upcoming meeting as listed.

7. ADJOURNMENT.

MOTION by Commissioner Edaburn, second by Commissioner Tuma, to adjourn at 6:32 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary