

**BELLE PLAINE CITY COUNCIL  
REGULAR SESSION  
DECEMBER 7, 2009**

**1. PLEDGE OF ALLEGIANCE.**

Mayor Tim Lies led those present in the Pledge of Allegiance.

**2. CALL TO ORDER. 2.1. Roll Call.**

The Belle Plaine City Council met in Regular Session on Monday, December 7, 2009 at 6:00 p.m. at the Government Center, 218 North Meridian Street, Belle Plaine, MN. Mayor Tim Lies called the meeting to order with Councilmembers Dawn Underferth, Jim Lange, Gary Trost, Tim O'Laughlin and Cary Coop present.

Also present were City Administrator David Murphy, Community Development Director Trisha Rosenfeld, Public Works Superintendent Al Fahey, Finance Director Dawn Meyer, City Engineer Joe Duncan, City Attorneys Bob Vose and John (Mac) Lefevre, and Video Recording Operator Shawn Vossen.

**3. APPROVAL OF AGENDA.**

MOTION by Councilmember Trost, second by Councilmember O'Laughlin, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**4. APPROVAL OF CONSENT AGENDA.**

**4.1. Regular Session Minutes of November 16, 2009.**

**4.2. Financial Workshop Minutes of November 16, 2009.**

**4.3. Resolution 09-118 Re-Appointing Steven Otto and Leonard Traxler as Lieutenant Fire Chiefs with the Belle Plaine Fire Department.**

**4.4. Resolution 09-119 Dissolving the City's Historical Episcopalian Church Restoration Sub-Committee.**

Councilmember Coop requested that consent item, Resolution 09-119 Dissolving the City's Historical Episcopalian Church Sub-Committee, be moved to the business portion of the agenda.

MOTION by Councilmember O'Laughlin, second by Councilmember Coop, to move "Resolution 09-119 Dissolving the City's Historical Episcopalian Church Restoration Sub-Committee" to the business portion of the agenda and to approve the consent agenda as follows: 4.1. Regular Session Minutes of November 16, 2009, 4.2. Financial Workshop Minutes of November 16, 2009 and 4.3. Resolution 09-118 Re-Appointing Steven Otto and Leonard Traxler as Lieutenant Fire Chiefs with the Belle Plaine Fire Department. ALL VOTED AYE. MOTION CARRIED.

**5. DEPARTMENT REPORTS.**

**5.1. Community Services Department.**

Community Services Director Nelson Ladd was present. The Council acknowledged receipt of the Community Services Department report.

**5.2. Public Works and Parks Department.**

Public Works Superintendent Al Fahey was present. Councilmember Underferth commented on the amount of mud on West Commerce Drive. Public Works Superintendent Fahey will address this issue

with the responsible party. Councilmember Trost requested that a stop sign be placed at the intersection of Church Street and Eagle Street.

MOTION by Councilmember O'Laughlin, second by Councilmember Lies, to direct the Public Works Department to install a stop sign at the intersection of Church Street and Eagle Street. ALL VOTED AYE. MOTION CARRIED.

The Council acknowledged receipt of the Public Works Department report.

### **5.3. Engineer Report.**

City Engineer Joe Duncan was present. The Council acknowledged receipt of the Engineer Report.

### **5.4. City Administration Report.**

City Administrator David Murphy was present. The Council acknowledged receipt of the City Administration report.

## **6. PUBLIC FORUM.**

Mayor Lies asked for public comment.

Mike Piper, Northfield, MN, introduced himself to the Council and explained that he is seeking candidacy as State Representative.

Anthony Spector explained that he is legal counsel for Police Chief David Lanning, who is on administrative leave, and requested an opportunity to speak on his behalf. Mayor Lies explained that he will have an opportunity to speak when the issue involving Lanning's employment status is discussed later on the agenda.

Jessica Pexa, 804 Morningside Way, member of the local Police Citizen's Academy, spoke in support of Lanning's job performance.

Christine Halvorson, 821 Morningside Place, member of the local Police Citizen's Academy, spoke in support of Lanning's job performance.

Amy Consoer, 400 South Chestnut, was pleased with the performance of Chief Lanning when he assisted with an incident involving a stalker.

Greg Zurn, 709 Shannon Lane, stated that the German Day Committee supports Police Chief Lanning.

Maynard Bahrke, 400 West Court, stated that he believes Police Chief Lanning is doing a good job and that Lanning has shown support for the veterans.

Bryan Mayrand of Andy's Bar & Grill, also spoke in support of Lanning's job performance.

With no further comments from the audience, Mayor Lies announced the public forum closed at 6:50 p.m.

## **7. PUBLIC HEARINGS.**

**7.1. Ordinance 09-07, Fees. The Belle Plaine City Council will accept public comment on proposed Ordinance 09-07, amending the City Code by amending the City's Fee Schedule. Proposed changes include, but not limited to, public works equipment use, water and sewer utility fees and building permit fees.**

Mayor Lies referenced a memo dated December 7, 2009 from City Administrator Murphy regarding proposed Ordinance 09-07.

City Administrator Murphy explained that the City Council will accept public comment on proposed Ordinance 09-07, Amending City Fees for 2010. He further explained that proposed Ordinance 09-07 allows for the changes to City fees for 2010 and the document shows the current and proposed fees. City Administrator Murphy explained that due to continued discussion on the proposed water and sewer rates, it is appropriate for the Council to review and approve the water and sewer utility rates and accept the Utility Rate Study. He referenced a memo and attachments from Finance Director Dawn Meyer.

Mayor Lies opened the public hearing at 6:51 p.m. and asked for public comment. There was no response.

MOTION by Councilmember Coop, second by Councilmember Lange, to close the public hearing at 6:52 p.m. ALL VOTED AYE. MOTION CARRIED.

### **1. Accepting the Water and Sewer Utility Rate Study.**

Mayor Lies referenced a memo dated December 7, 2009 from Finance Director Meyer regarding the Water and Sewer Utility Rate Study.

Finance Director Meyer explained that the City Council received the Utility Rate Study at the November 23, 2009 Council Workshop. The Utility Rate Study Update addresses three major issues: 1) to meet the new State of MN requirements as determined by the DNR, 2) to review the capital needs and cash flow of the Water and Sewer Funds and ensure that adequate balances are maintained for continued operations and future capital and 3) to balance the ratio of commercial usage to revenue. In 2009 the City of Belle Plaine adopted a conservation rate structure as required by the State of Minnesota, by incorporating a tiered rate. Since then, the DNR has determined that any rate structure which allows usage in the "base" fee will not be considered a conservation rate structure. Currently the City of Belle Plaine charges a "base" fee which includes 2,000 gallons of usage. In order to comply with the DNR's requirements the City must discontinue the included usage. The study and staff recommend phasing the 2,000 gallons out over a four year period. If this requirement is not addressed, it will have an impact on the City's ability to expand or meet the needs of the resident. The DNR will deny any permits (i.e. wells, towers, treatment facility expansion) to Cities that are not in compliance. The slow-down in the housing market and downturn of the number of new home permits also result in reduced revenue for connection fees in the Water and Sewer funds. The WWTF was financed relying on growth and connection fees for repayment, so it is of the utmost importance for the City to analysis cash flow and make adjustments to the rates as necessary now to ensure cash flow is maintained for operations. The Water fund is analyzed as well to ensure that with the projected growth and water quality needs can be met without jeopardizing the cash flow for operations. Annually the capital needs based on growth are evaluated and projected accordingly. The analysis and projections are used to set rates for the upcoming year as well as project necessary increases for the future. Through analysis it was discovered that there is a need to create a separate rate structure for the City's commercial accounts. In order to address a disparity between usage and revenue for the commercial accounts, a separate rate structure is proposed. The rate structure will also be a tiered system that promotes conservation as required by the State of Minnesota. Attached with Finance Director Meyer's memo was a copy of the fee schedule for Water and Sewer Utility Fees showing the proposed changes, and a worksheet showing samples of the impact of rate and structure changes from 2009 to 2010.

Councilmember Trost was opposed to the utility rate increases. He referenced the example of a household using 6,000 gallons. The bill will increase 38% when comparing the 2009 and 2010 rates. He also noted that the commercial rates were decreased. Councilmember Lange commented that he did not

want to see irrigation rates increase as property owners are trying to beautify their lawns, which helps make our community more attractive.

MOTION by Councilmember Lange, second by Councilmember Underferth, to accept the Water and Sewer Utility Rate Study as presented, to approve structure changes and rates to be incorporated into the 2010 Fee Schedule. . Mayor Lies and Councilmembers Lange, Underferth and Coop VOTED AYE. Councilmembers Trost and O'Laughlin VOTED NAY. MOTION CARRIED.

**2. Reading of Ordinance 09-07, Amending Chapter 1, Section 108, by Amending the City's Fee Schedule.**

MOTION by Councilmember Underferth, second by Councilmember Lange, to approve the reading and adoption of Ordinance 09-07, Amending Chapter 1, Section 108, by Amending the City's Fee Schedule. Mayor Lies and Councilmembers Lange, Underferth and Coop VOTED AYE. Councilmembers Trost and O'Laughlin VOTED NAY. MOTION CARRIED.

**3. Resolution 09-123, Authorizing Summary Publication of Ordinance 09-07.**

MOTION by Councilmember Lange, second by Councilmember Coop, to approve Resolution 09-123, Authorizing Summary Publication of Ordinance 09-07. Mayor Lies and Councilmembers Lange, Underferth and Coop VOTED AYE. Councilmembers Trost and O'Laughlin VOTED NAY. MOTION FAILED (four-fifths majority required).

**8. BUSINESS.**

**8.1. Presentation of Claims. 1. Pay Request No. 4 by Chard Tiling for \$166,290.42 for the 2009 Street Improvement Project.**

MOTION by Councilmember O'Laughlin, second by Councilmember Coop, to approve Presentation of Claims and Pay Request No. 4 by Chard Tiling for \$166,290.42 for the 2009 Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

**8.2. Resolution 09-117 Calling for the Redemption of General Obligation Improvement and Water Revenue Refunding Bonds, Series 2002A, \$980,000.**

Mayor Lies referenced a memo dated December 7, 2009 from Finance Director Meyer regarding Calling for the Redemption of General Obligation Improvement and Water Revenue Refunding Bonds, Series 2002A, \$980,000.

Finance Director Meyer explained that as part of the City's annual review of outstanding debt, there is an opportunity to prepay the outstanding principal of the 2002A Bond Series. Prepayment will pay the outstanding bond principal and provide an interest savings. Staff recommends that Council authorize the prepayment and redemption of the bonds for February 1, 2010 due date.

MOTION by Councilmember Underferth, second by Councilmember Coop, to approve Resolution 09-117 Calling for the Redemption of General Obligation Improvement and Water Revenue Refunding Bonds, Series 2002A, \$980,000. ALL VOTED AYE. MOTION CARRIED.

**8.3. Resolution 09-120 Adopting 2010 Final Budget and Levy.**

Mayor Lies referenced a memo dated December 7, 2009 from Finance Director Meyer regarding the final 2010 tax levy and budget.

Finance Director Meyer explained that the City Council met in budget workshops to review the 2010 Preliminary Budget and Levy. No adjustments or changes were requested at the budget workshop. The 2010 Final Budget and Tax Levy remains the same as the adopted 2010 Preliminary Budget and Levy. On December 7, 2009 the City Council held their Truth-in-Taxation hearing, and received an overview of the Final 2010 Budget and Levy. The 2010 Final Budget and Levy must be certified to the County Auditor by December 15, 2009. The current 2010 Final Budget shows a loss in anticipation of a January 2010 unallotment of Local Government Aid (LOA) by the State of Minnesota. In January 2010 the City will be notified when the proposed unallotment of LOA is official and, if any, the new certified amount that the City will receive in 2010. The City Council will meet and if necessary amend its 2010 Budget to reflect the cuts, freezes, and delays proposed to address the loss of revenue.

Councilmember Trost was opposed to the 7.1% increase in the tax levy. He explained that in March 2009, he asked the department heads to cut expenditures. Since that time, another employee was hired, a new police squad was purchased and a used vehicle for city employees was obtained. Councilmember Trost stated that he has not seen any efforts of cutbacks. He commented on the many layoffs and foreclosures and believes that the taxpayers cannot support a tax increase. Councilmember O'Laughlin concurred and stated that one Councilmember wanted to play with the numbers and that was a bunch of "malarkey." Mayor Lies took exception to the word "malarkey."

MOTION by Councilmember Trost, second by Councilmember O'Laughlin, to approve Resolution 09-120 Adopting 2010 Final Budget and Levy with a reduction of the levy amount from \$3,825,479 to \$3,733,572. Councilmembers Trost and O'Laughlin VOTED AYE. Mayor Lies and Councilmembers Coop, Lange and Underferth VOTED NAY. MOTION FAILED.

MOTION by Councilmember Coop, second by Councilmember Lange, to approve Resolution 09-120 Adopting 2010 Final Budget and Levy as presented. Mayor Lies and Councilmembers Lange, Coop and Underferth VOTED AYE. Councilmembers Trost and O'Laughlin VOTED NAY. MOTION CARRIED.

The Mayor called for a recess at 7:18 p.m. and reconvened the meeting at 7:24 p.m.

#### **8.4. TH169/CSAH 3 Grade Separation and Access Study Update. 1. Chris Chromy, Bolton & Menk, CSAH 3 Project Management Team.**

Mayor Lies referenced a memo dated December 7, 2009 from City Administrator Murphy regarding CSAH 3 intersection.

City Administrator Murphy explained that Chris Chromy, Bolton & Menk, will provide the Council with an update on the progress of the CSAH 3 Project Management Team. Attached with City Administrator Murphy's memo was a report by Chris Chromy regarding the current status and progress regarding CSAH 3.

Mayor Lies welcomed Chris Chromy, Bolton and Menk.

Mr. Chromy provided a Power Point presentation on the update of the progress of the CSAH 3 grade separation and access. The presentation included access spacing, connectivity to local roads, bridge design options, traffic estimates. Mr. Chromy stated that MnDOT and Scott County are in agreement with the design of a bridge over TH169 and right in and right out access at exact locations yet to be determined. Discussion on funding by each of the entities has not been discussed. Meetings will continue in 2010 to help finalize access location and funding strategies.

Councilmember Trost commented that it was his understanding that the property owner on the southwest corner of the proposed bridge had offered to pay for his portion of the interchange.

Mayor Lies thanked Mr. Chromy for the presentation.

### **8.5. Authorizing Construction and Expenditure of Flag Display at the Government Center.**

Mayor Lies referenced a memo dated December 7, 2009 from Community Development Director Rosenfeld regarding the proposed flag display at the Government Center.

Community Development Director Rosenfeld explained that staff, along with the Design Committee, were directed from a previous Council workshop to research and design a flag plaza for the Belle Plaine Government Center. The Design Committee and staff have contemplated different options and layouts for the flag plaza, while working with those contractors who have provided estimates for the project. The final proposed layout and design is included with this memo. The City received estimates from three local contractors. The lowest estimate of \$2,580 came from J's Masonry of Jordan. Staff recommends providing the contract to J's Masonry for this project. In addition to the masonry work from the contractor, the City will be adding wood chips, shrubbery and lighting to the plaza area. The added cost for the City expenses is estimated at \$920. The United States, Minnesota, and Belle Plaine flags will be presented in the plaza. These flags and poles have already been purchased by the City. Staff recommends Council approval for a not to exceed amount of \$3,500 for this entire project.

MOTION by Councilmember Coop, second by Councilmember O'Laughlin, to authorize up to \$3,500 from the facilities maintenance budget line item for the construction and expenditure of flag display at the Belle Plaine Government Center. ALL VOTED AYE. MOTION CARRIED.

### **8.6. Resolution 09-124 Terminating the Employment of David Lanning.**

City Attorney John (Mac) LeFevre explained that this is a matter on the performance evaluation of City employee, Police Chief Dave Lanning, who is subject to City Council authority. Normally personnel matters are conducted in a closed session. The subject employee has requested that the meeting be open. Mr. Lanning is a probationary employee with a probationary period extended to end December 15, 2009. The City's Personnel Policy states the City Council has the right to evaluate and terminate an employee during the probationary period if the City Council believes the employee has not properly fulfilled the duties of the position. A probationary employee is an "at will" employee. City Attorney LeFevre further explained that this is a public meeting but not a public hearing. It is not a trial and there is no legal right to call or question witnesses. Documentation regarding the performance of Police Chief Lanning has been provided to the council and to David Lanning and his attorney, Anthony Spector. The notebooks contain private personnel data and City Attorney LeFevre stated the information remain confidential and asked that the council members return their notebooks to the city administrator at the close of the discussion to protect the confidentiality. City Attorney LeFevre recommended the City Council offer Police Chief Lanning and his attorney the opportunity to respond. City Attorney LeFevre recommended the City Council take action prior to December 15, 2009, as that is the ending date of Police Chief Lanning's probationary period.

City Administrator Murphy explained that he has observed and monitored the job performance of Police Chief Lanning since his hiring date of December 15, 2008. Lanning's initial probation period was extended until December 15, 2009. City Administrator Murphy has documented deficiencies in Lanning's job performance. He has obtained information from Scott County and members of the Police Department, at his request. The areas of deficiencies include the duties as a working police officer and also in administrative duties. City Administrator Murphy stated that Police Chief Lanning has failed to document details in cases, failed to create initial complaint reports (ICR's) and incident reports, lack of follow up on cases, and lack of reasons to move cases to inactive or clear, failure to back up an officer, failure to log into Scott County Dispatch. The deficiencies in administrative duties include applying for grants without council approval, failure to follow procedure for invoicing granting agencies; lack of information for invoicing patrol at organized events. Based on his observation and documentation, City Administrator Murphy recommended that Lanning not be moved to permanent status and terminate the employment of Lanning.

Anthony Spector, legal counsel for David Lanning, requested permission to address the council. Mr. Spector stated that it his opinion that a fair and accurate evaluation was not performed by the City Administrator on Mr. Lanning's job performance. Mr. Spector noted that he had received a packet of additional information when he arrived this evening from the City Attorney LeFevre and has not had time to review the documents. Mayor Lies asked City Attorney LeFevre as to how to proceed regarding Mr. Spector's request to address the council. City Attorney LeFevre replied that if Mr. Lanning chooses to share his personnel data pertaining to this matter, it is his right to do so.

Attorney Spector referenced the documents from the Employee Event Report section of the booklet and disputed each document. For each item, Attorney Spector and Police Chief Lanning made comments, a majority in dispute of the dates and allegations. On some incidences, Attorney Spector and Police Chief Lanning disputed the allegation that there was no documentation as Police Chief Lanning stated there was narrative. There were three letters of support for Police Chief Lanning from Gabrielle Persson, Amy Consoer and Sergeant Rick Olsen. Also, Attorney Spector provided a letter from the Minnesota Department of Safety regarding the HEAT grant. After an approximate one hour presentation by Attorney Spector and Mr. Lanning, Mayor Lies called for a recess.

The Council recessed at 9:00 p.m. and reconvened at 9:11 p.m.

Mayor Lies asked if City Administrator Murphy or City Attorney LeFevre have comments.

City Administrator Murphy explained that Mr. Lanning is a probationary employee. City Administrator Murphy stated he disagreed with many of the comments made by Attorney Spector and Mr. Lanning during their presentation. City Administrator Murphy explained that Police Chief Lanning had not logged into Dispatch and therefore was not available for service on a number of occasions. Also, numerous cases had no documentation. City Administrator Murphy stated that he did not agree with Mr. Lanning's comment regarding the POST board reimbursement, and record keeping regarding log times and on-duty hours. City Administrator Murphy stated he stands by his recommendation to not place Mr. Lanning on permanent employment status, and thus terminate Lanning's employment.

Mayor Lies acknowledged Police Administrative Assistant Cheryl Bryce. Ms. Bryce started to offer her comments when Mayor Lies explained her comments are editorial.

City Attorney LeFevre explained that the City's Personnel Policy is clear that there are not extensions beyond the 12-month probationary period and that Mr. Lanning's probationary period ends December 15, 2009.

Councilmember Lange stated that there were many "he said, she said" comments tonight and he finds it difficult to make a decision. Councilmember Underferth asked whether the City has a policy in which two officers must respond to a call. City Administrator Murphy responded that he is not aware of such a policy. Councilmember O'Laughlin inquired as to whether the Personnel Policy could be amended. Councilmember Trost inquired as to what happens if the proposed Resolution 09-124 is denied. City Administrator Murphy explained that Mr. Lanning becomes a non-probationary employee. Councilmember Trost inquired as to whether an employment contract can be written for the Police Chief position. City Attorney LeFevre replied yes, but currently the position is under the rules of the City's Personnel Policy. Councilmember O'Laughlin asked whether Mr. Lanning could be terminated at a future date. City Attorney LeFevre replied yes, that it would become more complicated. Mr. Lanning would be required to abide by the rules of the Personnel Policy. Mayor Lies asked how termination differs between a probationary and a non-probationary employee. City Attorney LeFevre explained that a probationary employee may be terminated at the sole discretion of the council. It could be argued that there is a for cause standard for terminating a non-probationary employee and that the burden of proof would be on the City.

Councilmembers Trost and O'Laughlin asked City Attorney LeFevre about an employment contract. City Attorney LeFevre explained the current terms of the City's Personnel Policy and that it is possible to have a contract. Councilmember O'Laughlin commented that terms for Mr. Lanning could be spelled out in an employment contract. City Attorney LeFevre explained that it appears that it would be a unique employment contract and stated that Mr. Lanning is already subject to the rules of the City's Personnel Policy. The terms would have to be agreed to by Mr. Lanning. Councilmember Underferth commented that the Council did not take the hiring of Mr. Lanning lightly. She expected a different type of Police Chief than what the City has been accustomed to. She said Mr. Lanning has made some positive changes in the Department, and realizes that there is a lot more to be done. Councilmember Underferth stated she does not want to waste any more time or expense on this matter. Councilmember Coop asked what happens if the Council does not take any action. City Attorney LeFevre explained that Mr. Lanning would become a non-probationary employee. Councilmember O'Laughlin said he has been encouraged by the positive attitude of Police Chief Lanning and would like offer a contract to him to allow him to be able to address these issues.

MOTION by Councilmember O'Laughlin, second by Councilmember Underferth, to consider offering Police Chief David Lanning an employment contract prior to December 15, 2009.

Mayor Lies asked whether the City could limit the employment contract for a six-month period and add in further performance requirements. City Attorney LeFevre stated it would be difficult to write such a contract, but it is possible. Councilmember Trost commented that he preferred that this issue would have been addressed six months ago rather than now. He said he did not like the idea of a contract and suggested denial of the resolution, or change the City's Personnel Policy.

Mayor Lies asked the opinion of Attorney Spector and Mr. Lanning regarding the contract. Attorney Spector replied that it is encouraging.

Councilmembers O'Laughlin and Underferth, amended their motion and second to now read:

MOTION by Councilmember O'Laughlin, second by Councilmember Underferth, to consider offering Police Chief David Lanning an employment contract prior to December 15, 2009 for a six-month period. Councilmembers O'Laughlin and Underferth VOTED AYE. Mayor Lies and Councilmembers Lange, Coop and Trost VOTED NAY. MOTION FAILED.

Councilmember Trost supports an extension of a six-month probation period. Mayor Lies concurred. Attorney LeFevre said it creates a legal issue for the City as the Personnel Policy states a maximum 12 month probationary period. It could be argued that by extending Mr. Lanning's probation without Mr. Lanning's consent or concurrence, Mr. Lanning becomes a non-probationary employee. City Attorney LeFevre explained that a mutually-agreed contract may be the most appropriate route, if the Council so chooses that option.

MOTION by Councilmember O'Laughlin, second by Councilmember Underferth, to offer a six-month employment contract with Police Chief David Lanning, provided that it is a mutually-accepted contract between Mr. Lanning and the City prior to December 14, 2009. Mayor Lies and Councilmembers Lange, Underferth and O'Laughlin VOTED AYE. Councilmembers Trost and Coop VOTED NAY. MOTION CARRIED.

Councilmember Trost asked if Police Chief Lanning becomes a non-probationary employee on June 14, 2010. Mayor Lies replied no, that the employment contract would end. City Attorney LeFevre explained that terms will be written into the contract. Mayor Lies insisted the contract is not open-ended.

Mayor Lies said a special session will be scheduled for December 14, 2009 to approve the contract or terminate Mr. Lanning's employment. It was the consensus the Police Chief Lanning remain on administrative paid leave until December 14, 2009.

**8.7. Resolution 09-119 Dissolving the City's Historical Episcopalian Church Restoration Sub-Committee.**

Councilmember Coop explained that the members of the Historical Episcopalian Church Restoration Sub-Committee have indicated that they would like to remain involved with restoration efforts.

MOTION by Councilmember Coop, second by Councilmember O'Laughlin, to table action on Resolution 09-119 Dissolving the City's Historical Episcopalian Church Sub-Committee until further notice. ALL VOTED AYE. MOTION CARRIED.

**9. ADMINISTRATION.**

**9.1. Upcoming Meetings.**

- 1 Design Committee, 6:00 p.m., Thursday, December 10.**
- 2. EDA, 5:00 p.m. Monday, December 14.**
- 3. Planning Commission, 7:00 p.m., Monday, December 14.**
- 4. Park Board, 5:00 p.m., Tuesday, December 15.**
- 5. City Council, 6:00 p.m., Monday, December 21.**
- 6. Council Work Session, 6:00 p.m., Monday, December 28.**

The Council was reminded of the upcoming meetings as listed.

**10. ADJOURN.**

MOTION by Councilmember O'Laughlin, second by Councilmember Lange, to adjourn at 10:09 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings  
Recording Secretary