

2010 FEE SCHEDULE FOR LICENSES, PERMITS AND SERVICES

1. ADMINISTRATION AND MISCELLANEOUS.

Administrative Fee (Handling/Preparation)	\$15.00
Code Enforcement Lawn Mowing Services – per lot per incident	\$175.00
Copies – photocopy – non-color- per sheet 8 1/2" X 11" or 8 1/2 x 14"	\$.25
Copies – photocopy – non-color - per sheet 11" x 17"	\$.50
Copies – photocopy – color- per sheet 8 1/2" X 11" or 8 1/2 x 14"	\$1.00
Copies – photocopy – color - per sheet 11" x 17"	\$1.50
Copy of City Code	\$75.00
Comprehensive Plan –Printed	\$90.00
Comprehensive Plan – Digital (CD)	\$35.00
Comprehensive Surface Water Management Plan	\$50.00
Comprehensive Wastewater Management Plan	\$50.00
Comprehensive Water Works Management Plan	\$50.00
Computer Laptop Rental – per day	\$25.00
Digital (CD or DVD) – information (minutes, etc), recordings, video	\$35.00
Fax Machine – Per Page	\$.25
Per Page for Long Distance	\$1.00
Maps – Large Wall Size	\$10.00
Non-Sufficient Funds (NSF) Fee	\$35.00
Parks and Open Spaces Plan	\$50.00
Projector Rental – per day	\$25.00
Promotional Items: Caps	\$10.00
Travel Mugs	\$5.00
Lapel Pins	\$2.50
City Flag	\$48.00
Request for City Staff to Research Public Information/per hour	\$35.00
Sign Ordinance	\$35.00
Special Assessment Searches	
Qty 1	\$15.00
2 to 10 property items as one grouping	\$35.00
11 and over as one grouping	\$50.00
Subdivision Ordinance	\$35.00
Transportation Plan	\$75.00
Water & Sewer Mailing Labels	\$65.00
Water & Sewer Mailing List	\$45.00
Zoning Ordinance	\$75.00

2. FIRE CALL FEE.

Fire Call – Base rate (includes the first hour)	\$500.00
Each additional hour	\$250.00
Accident Call – Base rate (includes the first hour)	\$300.00
Each additional hour	\$150.00
Other Calls – Base rate (includes the first hour)	\$300.00
Each additional hour	\$150.00

3. PARK KITCHEN FACILITY/GAZEBO RENTAL FEES.

Kitchen Facility Fee For non-resident kitchen facility fee, add \$10. No fee for community-based non-profit organizations All kitchen rentals, including non-profit, require a \$50 damage deposit fee to be refunded upon inspection of kitchen and/or when key is returned.	\$30.00
Gazebo - \$25 Deposit only. (No actual fee for usage.)	

4. PUBLIC WORKS DEPARTMENT – EQUIPMENT (& OPERATOR).

Equipment Fee (Includes Operator)	
J.D. 624 Loader	\$141.00/per hour
J.D. 670 Motor Grader	\$172.00/per hour
Single Axle Dump Truck	\$84.00/per hour
Tandem Axle Dump Truck	\$96.00/per hour
Wood Chipper	\$96.00/per hour
Street Sweeper	\$123.00/per hour
Case Trac Skidsteer	\$139.00/per hour
JD 5420 Tractor w/brush hog	\$72.00/per hour
Potpatcher w/underbelly plow	\$144.00/per hour
Steamer	\$84.00/per hour

5. COMMUNITY SWIMMING POOL.

Daily Pool Admission –Child and Adult (Thursday evenings – free admission for all persons)	\$3.00 per person per day	
Season Pool Pass	Resident	Non-Resident
Single -	\$60.00	\$70.00
Family	\$125.00	\$150.00
Swim Lessons	\$35.00	\$45.00

6. WATER AND SEWER UTILITY FEES.

Water & Sewer Monthly Fee	Meter Size	Monthly Water Fee Per Unit*	Low Income Senior ** Monthly Water Fee Per Unit*	Monthly Sewer Fee Per Unit*	Low Income Senior** Monthly Sewer Fee Per Unit*
	¾"	\$ 8.08	\$ 4.04	\$12.36	\$ 6.18
	1"	\$ 8.08		\$ 12.36	
	1 ½"	\$ 23.03		\$ 35.23	
	2"	\$ 35.15		\$ 53.77	
	3"	\$ 52.52		\$ 80.34	
	4"	\$ 80.80		\$ 123.60	

Residential Water Usage Rates <i>All Usage Rates Are Per 1,000 Gallons</i>	
Up to 1,500	Included in base monthly fee
1,501 to 2,000	\$1.55
2,001 to 4,000	\$2.35
4,001 and above	\$4.30
Residential Sewer Usage Rates (based on water usage)	
Up to 1,500	Included in base monthly fee
1,501 to 2,000	\$2.95
2,001 to 4,000	\$ 3.45
4,001 and above	\$ 7.25

Commercial Water Usage Rates <i>All Usage Rates Are Per 1,000 Gallons</i>	
Up to 1,500	Included in base monthly fee
1,501 to 4,000	\$ 1.55
4,001 to 24,000	\$ 2.35
24,001 and above	\$ 4.30
Commercial Sewer Usage Rates (based on water usage)	
Up to 1,500	Included in base monthly fee
1,501 to 4,000	\$ 2.95
4,001 to 24,000	\$ 3.45
24,001 and above	\$ 7.25

*Unit is defined as each dwelling, business, or industry. (City Code 700.05 (A)).

**Low Income Senior Citizen Rates - Head of Household, age 65 years & older, meeting Section 8 Low Income Guidelines.

Note: Delinquent bills shall be assessed monthly with a penalty of ten percent (10%) of the unpaid balance.

Note: The Minnesota Department of Health requires a monthly surcharge of \$.53 per account.

Non-Metered - Water and Sewer Monthly Rates Monthly charge for water service shall be based upon the usage of 5,000 gallons per month at the current base rate and usage charge. Monthly charge for sewer service shall be based upon the usage of 5,000 gallons per month at the current base rate and usage charge.	
Water Meter Test, Service Call, or Call to Check Meter Service	\$50.00
Water Meter & Radio Read Unit (to be added as a cost to building permits for new construction only)	As determined by the City
Water Meter Replacement	As determined by the City
Water Shut Off (at the curb box)	\$30.00
Water Turn On (at the curb box)	\$30.00
Water Fee for Water Sold to Contractors	\$25.00 fee per fill plus the current irrigation water rate for the amount of water purchased.

7. IRRIGATION/SECOND WATER METER RATES

Irrigation Water Rate per 1,000 Gallons	\$4.30
Water Meter IRRIGATION/SECOND METER	Customer pays the City's cost for the water meter
Irrigation/Second Water Meter Service Fee	\$3.00 per month (12 months per year)

8. WATER AND SEWER CONNECTION FEES.

Water Connection Fee \$3,850 per unit as identified below.		
Sewer Connection Fee \$4,850 per unit as identified below.		
Type of Facility	Parameter	Unit
Residential		
Single family houses, townhouses and duplex units	each dwelling unit	1
Condominiums and apartment units	each dwelling unit	.8
Mobile homes	each dwelling unit	1
Non-Residential Properties (at the discretion of the City Council)		
GUIDELINE		
Automobile Service	2 service bays	1
Banquet room	1,000 sq feet	1
Barbershop/hair salon	each	1
Bowling alley	3 alleys	1
Car wash – self service	1 stall	3
Car wash – service station	each	4
Churches	250 seats	1
Fast-service restaurant	600 sq. feet	1
General office building	4000 sq. feet	1
Hospitals	1 bed	1
Laundromats	4 washing machines	1
Manufacturing	As determined by City Council	
Motels and hotels	2 rooms	1
Nursing home	3 beds	1
Restaurant, drive-in	10 parking spaces	1
Restaurant	600 sq. feet	1
Retail store	3000 sq. feet	1
Rooming house	7 beds	1
Schools (elementary)	20 students	1
Schools (secondary)	15 students	1
Service station - gas pumping only	each	1
Service station with service center	each	1
Service Station with service center & car wash	each	8
Swimming pool	each	1
Theater	50 seats	1
Theater, drive-in	50 parking spaces	1
Warehouses	15 employees	1

9. WATER RESTRICTION AND WATER BAN VIOLATIONS.

Water Restriction and Water Ban Violation	
First Offense	\$50.00
Each Subsequent Offense	\$100.00

10. STREET LIGHTING FEE.

Monthly Street Lighting Fee – Residential	\$2.25
Monthly Street Lighting Fee – Commercial/Industrial	\$6.30

11. STORM WATER MONTHLY FEE.

Monthly Storm Water Fee	\$3.10
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12. PER DIEM.

Design Committee	\$40.00 per meeting
Economic Development Authority	\$40.00 per meeting
Housing & Redevelopment Authority	\$40.00 per meeting
Park Board	\$40.00 per meeting
Planning & Zoning Commission	\$40.00 per meeting
The Mayor or member(s) of the City Council shall receive a per diem for attending meetings of subcommittees of the City Council to which a Council Member has been appointed, City Advisory Committees, meetings of bodies to which a Council Member has been appointed, City Council workshops or Special Council Meetings.	\$40.00 per meeting

13. STIPENDS.

Fire Department Stipend for Building Permit Review of Fire Codes.	\$15.00 per person per hour (up to three people for up to four hours per person)
Fire Department Stipend for Subdivision and PUD review of Fire Codes.	\$15.00 per person per plan (up to three people)

14. GENERAL LICENSE, PERMIT AND SERVICE FEES.

Adult Use Initial Application Fee	\$25,000.00
Adult Use New/Annual Renewal License Fee	\$25,000.00
Amusement Center Annual License	\$100.00
Animal Impound Fee – Based on offenses for the calendar year.	First Offense - \$25.00 Second Offense - \$50.00 Third & Subsequent - \$250.00
Bond - Private Activity Revenue Bond Financing Application Fee (non-refundable). Annual Administration Fee 1/8 of 1% (.125%) of Principal Balance of Bonds.	\$2,000.00
Burning Permit – 30-day permit	\$25.00
Dog License – (lifetime of the dog)	\$10.00
Excavation Permit	\$65.00
Landfill Permit	\$65.00
Large Assembly – For-Profit Organizations	\$100.00
Large Assembly Non-Profit Organizations (proof of non-profit status)	\$10.00
Legalized Gambling Investigation Fee for Premises Permit	\$100.00
Legalized Gambling Premises Permit Renewal Fee	\$100.00
Massage Therapy Establishment – Initial fee for up to 3 years, including those establishments approved with a Home Occupation Permit.	\$200.00
Massage Therapy Establishment – 3 yr renewal period – Jan. 1. Massage Therapy Individual License – Annual – Jan. 1.	\$100.00 \$100.00
Pawnbrokers initial application fee	\$10,000.00
Pawnbrokers new/annual renewal license – January 1.	\$10,000.00
Peddler/vendor application annual permit fee	\$25.00
Precious Metals Dealers initial application fee	\$75.00
Precious Metals Dealers new/annual renewal fee	\$75.00
Refuse Haulers Annual Permit – January 1 renewal.	\$500.00
Revolving Loan - Origination Loan Fee	1 % of Loan or \$100, whichever is greater
Right of Way Registration Fee	\$200.00
Right-of-Way Permit Fee Per Project	\$100.00
Right-of-Way -Street Repair Deposit - All costs associated with repairing bituminous surface damaged by private excavation to be paid from the deposit; unused portion of deposit to be returned. If the cost of repair exceeds the amount of deposit, such cost to be paid by the adjoining property owner or will be assessed to the property taxes.	\$2,000.00
Road Closure Application Fee (non-refundable)	
City Street	\$10.00
County Road	\$125.00
Road Closure Deposit for Barricade Damage and Roadway Clean Up Deposit (refundable)	\$100.00
Special Session (If Requested by the Applicant) EDA, HRA, and P&Z (no charge for City Council)	\$1,000.00
Tattoo Establishment initial application fee & license.	\$200.00
Tattoo Establishment Renewal License – January 1.	\$100.00
Tobacco Annual License	\$100.00
Vending (Outdoor) Machine Annual License - Central Business District	\$50.00
Vending (Outdoor) Machine Annual License – All Other Commercial/Industrial Districts	\$35.00

15. PLANNING AND ZONING RELATED FEES.

Annexation Administration Fee - plus fees imposed by the Minnesota Planning Boundary of Adjustments	\$200.00
Antenna (Private) on Public Structure	\$5,000.00 to \$15,000.00 based upon type of equipment
Comprehensive Plan Amendment-Application Fee	\$1,000.00
Concept Plan Review	
Building Materials Plan	\$40.00
Landscape Plan	\$40.00
Lighting Plan	\$40.00
Miscellaneous Plans	\$125.00
Parking Plan	\$40.00
Site Plan	\$100.00
Subdivision Plan	\$200.00
Conditional Use Permit Application (may include Special Use Home Occupation Permit Application)	\$200.00
Final Plat Review	\$500.00
Home Occupation License Application, Permitted Use, Initial fee for up to a 3-Year Period.	\$50.00
Home Occupation License Renewal Per 3-Year Period. (Home Occupation License, Special Use, Initial Fee Included with Conditional Use Permit Process for up to 2 years.)	\$50.00
Home Occupation License, Special Use – Renewal Per 3 year Period.	\$50.00
Minor Subdivision Application Fee	\$100.00
Moving Permit Application	\$500.00
Ordinance Amendment Application Fee	\$500.00
Planned Unit Development Application	\$500.00
Preliminary Plat Application	\$500.00
Rental Unit Inspection and Renewals – 2 year period	\$100/unit – single family \$75/unit – multi-family
Rental Re-Inspection Fee	\$50.00
Rezone Application	\$200.00
Sign Permit	\$50.00
Sign Permit – Temporary	\$25.00
Tax Abatement	
Pre-Application Process	\$200.00
Application Fee	\$5,000.00
Tax Increment Financing	
Pre-Application Process	\$200.00
Application Fee	\$5,000.00
Vacate Easement Application	\$200.00
Vacate Street or Alley Application	\$500.00
Variance Application	\$200.00 - single family \$500.00 - all others
Zoning Permit	\$50.00
Fences. Six feet in height or less.	
Accessory Structures. One hundred twenty square feet or less.	
Car ports not requiring a building permit.	

16. DEVELOPMENT-RELATED FEES.

Civil Defense Siren Fee - for newly developed land outside of the Original Plat of the City of Belle Plaine.	\$75.00 per lot
Park Land Dedication (10% of developable area) or combination with fee as follows:	
Park Land Dedication (Fee in Lieu of Land) Industrial	\$2,830.00 per Acre
Park Land Dedication (Fee in Lieu of Land) Commercial	\$2,935.00 per Acre
Park Land Dedication (Fee in Lieu of Land) Duplex/Townhomes	\$2,200.00 per Unit
Park Land Dedication (Fee in Lieu of Land) Multi-Family (Rental)	\$2,100.00 per Unit
Park Land Dedication (Fee In Lieu of Land) Single Family Residential	\$2,350.00 per Unit
Sewer Area (Capital) Charges - All Zoning Districts Per Developable Acre	\$1,600.00
Storm Sewer Area (Capital) Charges Per Developable Acre	Residential Zoned \$2,850.00 Per Acre Commercial Zoned \$3,100.00 Per Acre Industrial zoned \$3,450.00 Per Acre
Water Area (Capital) Charges - All Zoning Districts Per Developable Acre	\$2,100.00

17. BUILDING PERMIT FEES.

Back Flow Protection Inspection (per 5-year period)	\$50.00
Demolition Permit – Commercial/Industrial	\$99.50 + \$5.00 State Surcharge
Demolition Permit – Residential	\$49.50 + \$5.00 State Surcharge
Maintenance Permit Fee Re-roofing, Re-siding, Window Replacement	\$49.50 + \$5.00 State Surcharge
Inspections performed beyond normal business hours	\$50.00per hour
Mechanical (Heating, Air, Gas) Residential (includes chimney, wood stove & fireplace)	\$49.50 + \$5.00 Surcharge
Mechanical Replacement of Water Heater or Water Softener	\$15.00 + \$5.00 Surcharge
Mechanical – Commercial	Contract Value X .0125 , Minimum \$50.00
Mobile Home Installation	\$60.00 + \$5.00 State Surcharge
New Construction/Alterations Fees based on the 1997 UBC plus 10%, using the MN valuation or construction cost, whichever is higher	
Plumbing – Residential	\$5.00 per fixture with a minimum \$49.50 charge + \$5.00 Surcharge
Plumbing - Commercial/Industrial	Contract Value X .0125, Minimum \$50.00
Underground Petroleum Tank	\$100.00 + \$50.00 Per Tank
Re-inspection Fee assessed under Section 108.8/305g	\$50.00 each
Inspections for Which No Fee is Specifically Indicated	\$50.00 per Hour
Additional Plan Review Required by Changes, or Additions to Approve Plans	\$50.00 per Hour
Plan Check Fee	65% of Permit Fee
Plan Check Fee for Similar Plans, per MN State Bldg Code, Chapter 1300, Section 160.	25% of Permit Fee
Other Bldg Permit Fees	Per 1997 UBC Fee Schedule plus 10%
Investigation Fee	Equal to permit fee as required by this Ordinance
House Pre-move Inspection Fee	\$150.00
Accessory Structure Pre-move Inspection Fee	\$75.00
House Move-in Fee plus fee based on valuation if any site work	\$500.00 plus \$5.00 surcharge
Accessory Structure Move-in Fee or using MN valuation, whichever is less	\$250.00 + \$5.00 State Surcharge
Swimming Pools, meeting the definition of Swimming Pool per the Zoning Ordinance	\$49.50 + \$5.00 State Surcharge
Residential Decks	\$125.00 (\$75.00 permit fee, \$50.00 plan check fee) + \$5.00 State Surcharge, or using MN valuation, whichever is less
Residential Finish Basements	\$150.00(\$100.00 permit fee, \$50.00 plan check fee)+ \$5.00 State Surcharge, or using MN valuation, whichever is less
Refunds	
The building official may authorize refunding of not more than 80% of the permit fee, if no work has been done under the approved permit.	
The building official may authorize refunding of not more than 80% of the plan check fee, if no plan check work has been done under the specific permit application.	
Request for refund must be in writing and submitted by the original permit applicant no later than 180 days after the fee payment.	

18. LIQUOR LICENSE FEES.

On Sale Intoxicating Liquor License (MN Statute § 340A.413)		\$2,400.00
Off Sale Intoxicating Liquor License - as set by MN Statute § 340A.408.		\$150.00
On Sale 3.2 Percent Malt Liquor License		\$200.00
Off Sale 3.2 Percent Malt Liquor License		\$100.00
Set Up License		\$250.00
Plus Set Up License Fee to State of MN		\$250.00
Seasonal Temporary 3.2% Intoxicating Liquor License - Per Year per Organization		\$50.00
Per Day per Organization		\$20.00
Wine License (MN Statute § 340A.408, Subd. 2, (7). Fee may not exceed one-half of the license fee for On Sale, or \$2,000, whichever is less.		\$400.00
Club Liquor (MN Statute § 340A.408, Subd 2. (b)		
0-200 Members - \$300.00	1,001 - 2,000 Members - \$800.00	
201-500 Members - \$500.00	2,001 - 4,000 Members - \$1,000.00	
501- 1,000 Members - \$650.00	4,001 - 6,000 Members - \$2,000.00	
	6,001 & Above - \$3,000.00	
Sunday Liquor License		\$200.00
Temporary Intoxicating Liquor License		\$75.00
Liquor Investigation (New Establishment or Owners)		\$100.00
Extended Hours 2:00 a.m. Liquor License Fee (In addition to the State required fee).		
On-Sale Intoxicating Liquor Establishments		\$500.00
3.2% Malt Liquor Establishments or Set Up License Holders		\$250.00